



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution		JANKI DEVI MEMORIAL COLLEGE
• Name of the Head of the institution	Prof Swati Pal	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	01149876630	
• Mobile no	9911144156	
• Registered e-mail	principal@jdm.du.ac.in	
• Alternate e-mail	info@jdm.du.ac.in	
• Address	Janki Devi Memorial College	
• City/Town	Sir Ganga Ram Hospital Marg Rajinder Nagar	
• State/UT	New Delhi	
• Pin Code	110060	
2.Institutional status		
• Affiliated /Constituent	Constituent	
• Type of Institution	Women	
• Location	Urban	

• Financial Status	UGC 2f and 12(B)																						
• Name of the Affiliating University	University of Delhi																						
• Name of the IQAC Coordinator	Dr Shilpa Chaudhary																						
• Phone No.	01149876630																						
• Alternate phone No.	01149876630																						
• Mobile	9311130974																						
• IQAC e-mail address	iqac@jdm.du.ac.in																						
• Alternate Email address	schaudhary@jdm.du.ac.in																						
3. Website address (Web link of the AQAR (Previous Academic Year))	https://www.jdm.du.ac.in/pdf-2022/AQAR-2021-22.pdf																						
4. Whether Academic Calendar prepared during the year?	Yes																						
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.jdm.du.ac.in/pdf/college-calendar/2022-23.pdf																						
5. Accreditation Details																							
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 2</td> <td>A+</td> <td>3.43</td> <td>2023</td> <td>11/04/2023</td> <td>10/04/2028</td> </tr> <tr> <td>Cycle 1</td> <td>B++</td> <td>2.76</td> <td>2017</td> <td>12/09/2017</td> <td>11/09/2022</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 2	A+	3.43	2023	11/04/2023	10/04/2028	Cycle 1	B++	2.76	2017	12/09/2017	11/09/2022
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to																		
Cycle 2	A+	3.43	2023	11/04/2023	10/04/2028																		
Cycle 1	B++	2.76	2017	12/09/2017	11/09/2022																		
6. Date of Establishment of IQAC	12/01/2015																						
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,																							

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional 1	Salary	UGC	2022-23 (01/04/2022 - 31/03/2023)	30,70,47,000
Institutional 1	Pension	UGC	2022-23 (01/04/2022 - 31/03/2023)	23,08,33,000

8. Whether composition of IQAC as per latest NAAC guidelines	Yes		
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 	View File		
9.No. of IQAC meetings held during the year	4		
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes		
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded		
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No		
<ul style="list-style-type: none"> If yes, mention the amount 			

11. Significant contributions made by IQAC during the current year (maximum five bullets)
<p>1. Raising quality consciousness through quality sustenance and enhancement measures:</p> <ul style="list-style-type: none"> Timely submission of SSR for NAAC Cycle 2. Post the NAAC Peer Team Visit in March 2023, the college has been awarded with grade A+ (Score 3.43) in its second cycle of accreditation. ISO Certification- The college received ISO 21001:2018 and 9001:2015 certifications in March 2023 (Certified by Centre of Assessments for Excellence COAE, the first accredited education-sector specific conformity assessment body in the world)

Continued Participation in NIRF o Timely conduct of academic and administrative audit (AAA) o Timely conduct of Environment Audit, Green Audit and Energy Audit by ISO certified agency as per NAAC advisory o Timely filling up of Feedback Forms by students, faculty, non-teaching staff, parents and Alumni o Timely filling of Course and Program Exit Surveys o Regular Conduct of IQAC meetings o Regular interface with departments/societies/Centres/non-teaching staff

2. Expanding our extension and outreach activities o Under Vidya Vistar Scheme of Delhi University, JDMC entered its second MOU and collaborated with Devnar Foundation for the Blind, Hyderabad. Continued activities under the existing MoU with Mahatma Gandhi Govt. College (Pondicherry University), Mayabunder, Andaman & Nicobar Islands. o Adoption of second village 'Nuna Majra' in Bahadurgarh, Haryana. The college NSS team comprising Faculty Coordinators and students visited the village to conduct need-assessment survey. Several activities were undertaken during 2022-23 in the first village adopted by the college - Poshangipur in West Delhi, including Internship in Anganwadi of the village, sensitization on Retinoblastoma, Children's Day Celebrations, Diwali celebration and Need assessment Survey at the village Anganwadis. o Continued outreach work in the adopted slum area situated at Anand Parbat, Shadipur, Delhi - providing free education to the children living in the slum. o Numerous extension/outreach activities throughout the session by different departments. The college has set up Centre for Extension and Outreach and has societies such as NSS, NCC, Enactus that are dedicated to the cause of fulfilling institutional social responsibility of extension and outreach. Some notable activities include donation drives, blood donation camp, plantation drives, cleanliness campaigns, election awareness rally among others. oThe college has several tie-ups with NGOs such as Goonj, RobinHood Army, Shakti Shalini to name a few.

3. Strengthening of new initiatives started in the previous years- o Continued emphasis on quality research and impetus to college publications: publication of the third issue of college e-journal 'Perspectives'; three books on Pedagogies by English/Hindi/Sanskrit departments; one book 'Rediscovering Delhi During Covid Times' - as an outcome of research projects undertaken by faculty and students. o Strengthening linkages with Alumni- As a part of DU Centenary celebrations, the college organized Alumni Panel Discussion Series by all departments. The papers were published in the form of a book Hundred Voices. o Incubation Programme to give a new direction to 'Project Anupam' that was initiated in 2020-21 to support budding student entrepreneurs. o International Collaborations and Programmes

to explore more international linkages to give a global exposure to our students.

4. Skill enhancement initiatives for students, faculty, non-teaching staff

- o Students- - "Mentoring Sessions: An Interaction with Prof. Swati Pal, Principal, JDMC"- four sessions were conducted for first year students and parents in Dec 2022. - Continued emphasis on Add-on Courses. The college offered 8 Add-on/value-added courses. - Research opportunities for students- 100+ student projects under KHOJ- Students' Wing of Research Centre of the college. -Student Mentoring Programme initiated with a team of Student (Peer) mentors
- o Faculty / Non-teaching staff - "Enhancing Institutional and Faculty Academic and Research Visibility - A Workshop on INFLIBNET Portal" - ICT drive in the month of September 2022 - Faculty Enrichment Programme "Enhancing Learning Experiences using ICT: A Hands-on Training Session" organized by IQAC and ICT Committee to provide Smart Board Training sessions for all teachers. - Faculty members are encouraged to create E-resources using Smart board/ Recording Room. - A two-day Internal Auditor Course ISO 21001:2018 -EOMS (Management Systems for Educational Organizations) conducted on 14-15 December 2022 by Centre of Assessments for Excellence (COAE) - An ISO 17021 Accredited Educational Certification Body. - Online Two Week Refresher Course in Commerce in collaboration with TLC, Ramanujan College, University of Delhi under PMMMNMTT - Online Two Week Interdisciplinary Refresher course in "Advanced Research Methodology in collaboration with TLC, Ramanujan College, University of Delhi under PMMMNMTT - Pedagogy Workshops on three Value Addition Courses (VAC) - Pedagogy Series lecture - Workshop on Gender Sensitization - Seminar on 'Old vs New Tax Regime' - Financial support provided for attending FDPs/attending conferences etc.

5. Substantial increments to physical and ICT infrastructure

- o Major repair and renovation of college building along with white-washing o Refurbishing Seminar Room and Committee Room, Digital display board and video conferencing facility added in Committee room o Reconstruction of Students' washrooms o Centralized air-conditioning installed in Staff Room and Split ACs in department rooms o Installing Smart Boards in more classrooms o Construction of NCC Obstacle Training Ground o Addition of digital display board and construction of mezzanine floor in the library o Repurchasing of Zoom and G-suite handles o Installation of more Solar lights and Sensor-based lights to conserve electricity

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p style="text-align: center;">Gearing up to prepare for implementation of NEP</p>	<p>To familiarize teachers with new courses, Training/workshops held for teachers and also teachers have been facilitated to attend FDPs/workshops organized by the University or other colleges.</p> <ul style="list-style-type: none"> o Orientation sessions held for students o Providing sufficient choices for GE/SEC/VAC to students serving the true spirit of NEP o JDMC has been designated as Nodal College for a Cluster comprising of 14 colleges by University of Delhi for NEP Implementation. o JDMC is the Coordinating/Hub college for VAC, SEC and AEC courses and coordinates the choice of courses as well as their timetable among the member colleges of the cluster. o The website has been duly updated to provide easy access to all necessary information related to NEP.
<p style="text-align: center;">Expansion and improvements in physical infrastructure</p>	<ul style="list-style-type: none"> o Major repair and renovation of college building along with white-washing o Refurbishing Seminar Room and Committee Room, Digital display board and video conferencing facility added in Committee room o Reconstruction of Students' washrooms o Centralized air-conditioning installed in Staff Room and Split Acs in department rooms o Construction of NCC Training Ground o Reconstruction of non-teaching staff quarters o Installation of more Solar lights and Sensor-based lights to conserve electricity
<p style="text-align: center;">Expansion and improvements in ICT infrastructure</p>	<ul style="list-style-type: none"> o Adding a new Computer Lab o Installing Smart Boards in more

	<p>classrooms o Addition of digital display board and construction of Mezanine floor in the library</p> <p>o Repurchasing of Zoom and Gsuite handles o Language lab facilities o Recording room/Lecture Capturing System o E Resource Centre with 43 computers</p>
Increasing our participation in more ranking frameworks in addition to NIRF	The college is preparing its database for participation in various ranking frameworks in the coming years.
Working towards obtaining ISO certification	The college received ISO 21001:2018 and 9001:2015 certifications in March 2023
Strengthening Incubation Programme	Incubation Programme was set up to give a new direction to 'Project Anupam' that was initiated in 2020-21 to support budding student entrepreneurs
Increasing our collaborations with both national as well as international organizations/institutions	JDMC had 34 functional MOUs with national/international institutions for purposes like research, internships, FDPs etc. The college has set up International Collaborations and Programme to strengthen international collaboration network.
Increasing the number of mentee institutions under Vidya vistar Scheme and jointly engage in quality-enhancing measures.	JDMC entered its second MOU and collaborated with Devnar Foundation for the Blind, Hyderabad. Continued activities under the existing MoU with Mahatma Gandhi Govt. College (Pondicherry University), Mayabunder, Andaman & Nicobar Islands.
Generating the E-Resources using recently-constructed Recording Room	Training sessions were organized to train teachers to record in the Recording Studio as well as

	<p>using Smart Boards in classrooms. Several teachers have used the facility and e-lectures have been recorded. To encourage and incentivize creation of e-lectures, the college also announced a prize for Best E-lectures and three teachers were rewarded.</p>
Facilitating research opportunities and publications	<p>Research Centre funds faculty and student research projects. In 2022-23, the Centre sanctioned 11 faculty projects and 100+ student research projects. The college is also facilitating and encourages faculty members to apply for funds from external organizations.</p>
Conducting faculty enrichment programmes such as ICT training, student-centric pedagogies and mentoring	<p>Several faculty enrichment programmes conducted</p>
Conducting Students-needs survey and planning Add-on courses for students as per the students requirements and preferences to help them acquire an addition to their skill-set and improve their employability.	<p>Students-needs survey was conducted and based on the needs, add-on course on foreign language was initiated and successfully completed.</p>
Conducting capacity building programmes for non-teaching staff	<ul style="list-style-type: none"> - Two-day Internal Auditor Course for ISO 21001:2018 - Workshop on Gender Sensitization - Seminar on 'Old vs New Tax Regime' - Financial support provided for attending FDPs/attending conferences etc
Continuing with emphasis on Yoga	<ul style="list-style-type: none"> - Celebration of International Yoga Day is an annual feature - One day National Seminar on Science of Kriya Yoga was organized - Webinars organized on 'Philosophy of Kriya Yoga'

	and 'Yoga for Social Harmony'
Expanding the opportunities to students for economic empowerment	- Fee assistance fund facilitated by the college, funded by stakeholders. - 152 students got fee assistance, totalling Rs.7,60,000/- in 2022-23.
Continued emphasis on environment-friendly practices especially installing of STP	- Conduct of Green/ Environment and Energy audits through an ISO-14001 certified agency. - Funds are being accumulated for installing STP. - Appreciation Letter received for meeting Sustainable Parameters on Campus by MGNCRE
Expanding facilities and opportunities for the disabled	MOU signed with Saksham, NGO Various sessions organized for PwD, addition to library resources - Braille books. Full time lady assistant
Increasing engagement with stakeholders especially Alumni	- Alumni Panel series organized by all departments of college as a part of DU Centenary celebrations and the papers were compiled and published as a book - JDMC is exploring an online portal for better communication with Alumni
Improved documentation and record-keeping	-Templates for various records have been created and shared with staff -Quick retrieval of documents is ensured -The college is exploring software solutions for collecting, storing and retrieving data related to faculty, departments
We are waiting for the financial approval for the three new courses from the UGC (Approved by the University of Delhi) B.Sc.(H) Computer Science, B.Sc.(H) Operational Research	Approval is awaited.

and B.Sc.(H) Statistics Once the approval is received, we shall prepare to implement the same.					
13. Whether the AQAR was placed before statutory body?	Yes				
<ul style="list-style-type: none"> Name of the statutory body 					
<table border="1"> <thead> <tr> <th data-bbox="87 577 778 645">Name</th> <th data-bbox="783 577 1471 645">Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td data-bbox="87 645 778 712">Governing Body</td> <td data-bbox="783 645 1471 712">06/11/2023</td> </tr> </tbody> </table>	Name	Date of meeting(s)	Governing Body	06/11/2023	
Name	Date of meeting(s)				
Governing Body	06/11/2023				
14. Whether institutional data submitted to AISHE					
<table border="1"> <thead> <tr> <th data-bbox="87 810 778 878">Year</th> <th data-bbox="783 810 1471 878">Date of Submission</th> </tr> </thead> <tbody> <tr> <td data-bbox="87 878 778 945">2021-22</td> <td data-bbox="783 878 1471 945">19/01/2023</td> </tr> </tbody> </table>	Year	Date of Submission	2021-22	19/01/2023	
Year	Date of Submission				
2021-22	19/01/2023				
15. Multidisciplinary / interdisciplinary					
<p>University of Delhi implemented National Education Policy (NEP) 2020 at its undergraduate programme through its Undergraduate Curriculum Framework 2022 (UGCF 2022) from the academic year 2022-23.</p>					
<p>Multi-disciplinarity is a key feature of the CBCS curriculum that was implemented in 2015-16 by University of Delhi and is in place since then. As per the CBCS Structure, students choose General Elective Courses (GE) as well as SEC (Skill Enhancement Courses). The college has systems in place to ensure timely completion of the process of making course choices by the students and hence has prior experience of dealing with multidisciplinary/interdisciplinarity. The NEP curriculum offers a much larger number of choices of courses to students for VACs, SECs, GEs and also Minor discipline.</p>					
<p>The college has made a seamless transition to NEP 2020. It has successfully provided sufficient choices to students admitted in 2022-23 to UGCF 2022. JDMC has been designated as Nodal College for a Cluster comprising of 14 colleges by University of Delhi for NEP Implementation and coordinates the choice of courses as well as their time-table among the member colleges of the cluster. To familiarize teachers with new courses, workshops have been conducted by the college and teachers have been facilitated to attend FDPs/workshops organized by University or other colleges. The website has been duly updated to provide easy access to all</p>					

necessary information related to NEP.

JDMC recognizes the emerging NEP requirements and is gearing up to meet them by expanding physical and ICT infrastructure.

16.Academic bank of credits (ABC):

Academic Bank of Credits (ABC) is the initiative of Ministry of Electronics and Information Technology and Ministry of Education. It allows transfer/redemption of credits awarded to a student for one program from an institution by another institution. Our parent university, University of Delhi, is already on board the ABC.

The process for students registration on ABC portal of UGC was initiated by University in the month of February 2023 making it mandatory for students, as part of filling up their examination form for the semester 1 examination under NEP-UGCF-2022, to create/link their Academic Bank of Credits (ABC) Account. The first year students of JDMC have therefore been registered on the ABC portal of UGC.

The college follows the guidelines as issued by the University from time to time.

17.Skill development:

The NEP focuses on holistic education with special emphasis on skill development to improve the employability of students. It provides for Skill Enhancement Courses (SEC) aiming at hands-on-training and improving competencies; and taking up of internships/apprenticeships.

Recognizing the importance of skill development, the college has set up Centre for Career Counselling, Career Opportunities and Skill Enhancement in 2020-21. The Centre provides a wide range of add-on/value-added courses to help acquire an added advantage to compete in today's globalized job market. In 2022-23, eight add-on/value-added courses were offered to students.

The Entrepreneurship Cell of the college organizes talks, discussions and competitions for students to apprise them about the journey of setting-up business, and also to encourage students to think originally and innovate. Incubation Programme "Project Anupam" provides training, support and guidance to budding student entrepreneurs.

JDMC campus houses Janki Devi Vocational Centre (JDVC), set up under

the aegis of the college Trust. It offers job-oriented/ entrepreneurship-enabling courses to women such as Computer Software Applications, Secretarial Practice and Office Management, N.T.T./NPTT, Fashion Design Technology, Textile Design, Interior Designing, Fine Art, Garment Manufacturing Technology, Digital Marketing, Data Analysis, Cosmetology, Media, Travel & Tourism etc. Many students of our college benefit from these courses.

In 2022-23, the college collaborated with JDVC for the add-on course in French language.

Clubs and Societies provide training to students to develop their talents which they can explore on the professional front as well such as in dance, music, drama, writing and public speaking.

Large number of students took up internships, many of which were provided by college Career Opportunity Cell.

In addition, all departments and many societies conduct workshops/seminars/webinars on enhancing soft skills of students. The college also provides foundation classes for competitive examinations (*Pratibha*).

The college also provides platform to students to hone their leadership skills. Students can become office-bearers in department associations and societies/clubs/Centres. They can also be a part of college-level Students Union.

The college initiated Student Mentoring Programme under which members of Student Union mentored the students and strengthened their leadership and mentoring skills.

JDMC finds itself well prepared to provide skill development courses and contribute to the national cause of increasing employability among young graduates.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

JDMC has always promoted Indian Knowledge Systems. • The college offers B.A. (Hons.) Hindi and B.A. (Hons.) Sanskrit. Students can choose Generic Elective (GE)/ Skill Enhancement courses (SEC) in Hindi and Sanskrit. They are offered as Language choices too. • Music ('Hindustani Music') is one of the subjects taught to students

of B.A. (Programme). • JDMC has many societies that have been actively promoting rich cultural heritage of India in line with the vision of IKS and that of NEP. These include Heritage Club, Spic Macay, Kalakriti- The Art Club, Hindi Debating Society (Abhivyakti), Hindi Dramatics society (Anubhuti), Sanskrit Society (Samsrishti), Indian Classical Dance Society (Nupur), Indian Classical Music Society (Sarang), the Spiritual Consciousness Cell (Chetna), Folk Dance Society (Jhankaar). • Many of our other societies are also christened in Hindi. To name a few, JDMC-Incubation Programme runs under the name 'Project Anupam', Finance and Investment Cell is called 'Aamdani', Environment Club is called 'Avani'. • To provide a visual dimension to the inculcation of the Indian knowledge system, the college undertook to get the pillars in the Library painted with Indian art forms; these are a visual delight as well as a rich source of knowledge. • The College Prayer is in Sanskrit and is published in the prospectus, displayed on the website and is recited at all college functions followed by lamp-lighting, a traditional Indian custom. • The college has offered various Add-on courses pertaining to IKS in the past, such as 'Vedic Maths', Sanskrit grammar and spoken Sanskrit. Departments also hold talks that focus on IKS. 'Sanskrit Diwas' is celebrated with recitation (Ved Mantra Path) and quiz competitions. • 'Hindi Saptah' is organized as an annual feature. • Bhartiya Bhasha Samiti was set up in 2022-23 to promote Indian languages and several events have been organized throughout the year. • Language labs have been set up for six languages including Hindi and Sanskrit. •Yoga workshops are regularly held for students and staff.

The college has been working towards the cause of promoting IKS and is committed to continue and strengthen its efforts in this regard.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college adapted itself to plan and implement its teaching in line with the spirit of OBE when University of Delhi implemented CBCS-Revised/LOCF (Learning Outcome based Curriculum Framework) in 2019-20. The learner-centric pedagogies and modes of assessment are designed keeping in mind the intended learning outcomes that are duly communicated to all stakeholders. The teaching plans are prepared by faculty members keeping in mind the academic calendar, curriculum and its learning outcomes. The college has devised mechanisms to assess the extent to which the programme outcomes (graduate attributes), programme-specific outcomes and course outcomes (POs, PSOs and COs) have been achieved. The Course Exit Surveys are conducted at the end of each semester and Programme Exit

Surveys are conducted towards the conclusion of the programme. The students' feedback is used to devise the action plan so as to improve the academic performance in future. Hence the college, with its prior experience in dealing with OBE, was able to adopt NEP with great ease. JDMC has aligned its functioning as per the revised curriculum under NEP.

20.Distance education/online education:

Due to the shift to the online mode as necessitated due to pandemic situation in 2020, the college acquired the necessary ICT infrastructure. The college conducted training programmes for its faculty to seamlessly shift to online classes in April 2020 itself (soon after the lockdown was imposed in March 2020). During the pandemic period, JDMC was among the pioneer colleges to hold online events. Numerous add-on courses, webinars and FDPs were organized by the college in the online/distance mode. In 2020-21 and 2021-22, over 70 add on/value-added courses were offered by the college in the online mode with more than 2700 participants including those from JDMC and outside. The college events have received wide appreciation and acclaim. The library provides e-access to its resources through NLIST. The college uses ERP modules and has increased the use of E-governance. The college set up an E-Resource Centre in 2020 to build an online repository of knowledge and facilitate e-access of learning materials in digital format. The college has made worthy additions to its physical and ICT resources:

- Subscribed to Zoom (500 participants) and Google Meet (250 participants)
- Lecture Capturing System/ Recording Room has been set up to generate e-resources.
- There are four rooms with video-conferencing facilities and SmartBoards.
- One more computer lab
- Language lab facilities have been added.
- Many of our faculty members have contributed to e-content for DU, IGNOU, SWAYAM etc. Few have contributed to MOOCs as well. The college encourages faculty to organize as well as attend FDPs for MOOCs, and increase their participation in MOOCs. The college is an NCWEB Centre for last several years and served as the SOL Centre for a few years for University of Delhi. The college has sufficient exposure to virtual/blended modes and feels prepared enough to meet the expectations of NEP that promotes distance and online education to increase students' enrolment as well as widen their choices.

Extended Profile

1.Programme

1.1

530

Number of courses offered by the institution across all programs during the year		
File Description	Documents	
Data Template	View File	
2.Student		
2.1	3351	
Number of students during the year		
File Description	Documents	
Institutional Data in Prescribed Format	View File	
2.2	872	
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		
File Description	Documents	
Data Template	View File	
2.3	1103	
Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	View File	
3.Academic		
3.1	145	
Number of full time teachers during the year		
File Description	Documents	
Data Template	View File	
3.2	169	
Number of sanctioned posts during the year		

File Description	Documents
Data Template	View File

4.Institution	
4.1 Total number of Classrooms and Seminar halls	52
4.2 Total expenditure excluding salary during the year (INR in lakhs)	435.5
4.3 Total number of computers on campus for academic purposes	947

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

JDMC is a constituent college of University of Delhi (UoD) and follows its academic calendar and curriculum. To ensure smooth and effective curriculum delivery, the college has a well-established system in place that includes:

- Disseminating University-Academic-Calendar among staff
- Preparing college calendar in sync with University Calendar
- Finalizing workload and recruiting staff
- Work allocation and timely preparation of timetable
- Comprehensive teaching plans including use of student-centric pedagogies/assessment methods
- Students choose optional papers/GEC/SEC courses well in advance for next semester.
- Remedial-classes provided for students facing academic challenges, while advanced-learners receive appropriate guidance

- Robust mentor-mentee system and grievance-resolution-mechanism are in place to address academic/other issues.
- Add-on/value-added-courses and co-curricular/extracurricular-activities are offered to enhance students' skills, knowledge, and employability
- Feedback on effective-curriculum-delivery is taken by all departments on monthly-basis through Student-Faculty-Meetings

The University implemented National Education Policy (NEP) in 2022-23. To ensure smooth transition,

- Teachers and students were oriented to the new structure.
- Teachers were facilitated to attend workshops for new courses.
- Sufficient choice of SECs/VACs/GEs/AECs ensured to students
- As Nodal-College for Cluster-5 of colleges designated by UoD, JDMC has coordinated provision of an enhanced choice to students within the cluster

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.jdm.du.ac.in/pdf/policy-documents/Policy-on-Curriculum-Delivery.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

JDMC strictly adheres to the academic calendar provided by the University of Delhi that includes important dates such as the start and end of each term, class dispersal, commencement of semester-end exams, and mid-semester breaks. The college calendar is prepared in accordance with the University's calendar. Faculty members meticulously prepare teachings plans to ensure the timely completion of the syllabus. Also, the scheduling of co-curricular/extra-curricular/add-on courses to enhance the knowledge and skills of our students takes place in sync with the University calendar.

The Under Graduate Curriculum Framework (UGCF-2022) under NEP 2020 has brought about a change in the structure of students' assessment to include continuous assessment (CA) in addition to internal assessment (IA). These assessments are carefully planned by teachers to align them with the intended learning outcomes (LOs). Students are continuously assessed and evaluated through various means such as assignments, class tests, presentations, projects, viva voce, quiz etc. These assessments are promptly checked, returned, and discussed with the students. Any discrepancies are timely resolved. Once the internal assessment marks are compiled, they are shared with the students, and the finalized marks are submitted to the university in time.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.jdm.du.ac.in/academic-calendar.html

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

20

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

10

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

134

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college follows a multi-pronged approach to foster human values and professional ethics among students and make them aware and conscious of gender and environment issues. The departments have courses in their curriculum dealing with issues concerning gender,

environment, sustainability, and human values. Besides the curriculum, students are sensitized and these issues are addressed in following ways:

a. There are dedicated Centres/societies/clubs that focus primarily on the issues of ethics, gender, values and environment

- NCC
- NSS
- Avani- The Environment Club
- Chetna- The Spiritual Consciousness Cell
- WDC
- Girl Up Nitara
- Centre for Gender & Equity Studies
- Centre for Universal Values and Ethics
- Centre for Extension and Outreach Activities
- Centre for the Study of Disability Inclusion

b. These issues are also taken up by departments and societies in various forms such as webinars, competitions, workshops etc

c. Gender sensitisation sessions are held for students and staff.

d. Add-on courses centred around these themes are offered.

e. Students and faculty take up research projects under the Research Centre of the college

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

31

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1879

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students

A. All of the above

Teachers Employers Alumni	
File Description	Documents
URL for stakeholder feedback report	https://www.jdm.du.ac.in/feedback-mechanisms.html
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.jdm.du.ac.in/feedback-mechanisms.html
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
1096	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	

587

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Teachers assess learning levels of students based on formative-assessment, class-participation, by observation method; and performance in internal/continuous assessment components held throughout the semester. A preliminary test/activity in the beginning of the semester to assess learning levels is being encouraged.

Measures adopted to cater to the differentiated-needs of learners include:

For slow-learners, faculty-members hold discussions to resolve problems which adversely affect their learning. Need-based solutions such as remedial-classes are organised. Financial-assistance is also offered to students facing economic issues. Counselling-sessions are held for students facing psychological problems.

Advanced-learners are encouraged to refer to higher-order text to expand the scope of their knowledge/comprehension. They are encouraged to take up research-projects under the aegis of JDMC-Research-Centre and are also given opportunities to publish their work.

Both advanced/slow learners are encouraged to ask questions in classes and outside-contact-periods/mentor-mentee-sessions etc. Students can contact teachers through mail/phone/Google-classrooms/WhatsApp. Students benefit from seminars/workshops organised by societies/Centre to improve their knowledge and confidence. Curriculum-based seminars are regularly organised by all departments. Talent/skill-oriented events are conducted to offer opportunities to students to showcase their abilities. Internships give hands-on-training to students and enhance their personalities. The college also offers add-on courses students to add to students' knowledge and skill-set.

File Description	Documents
Paste link for additional information	https://www.jdm.du.ac.in/remedial-classes.html
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3351	145

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

JDMC encourages a proactive learning environment where students are motivated to connect academic knowledge with their day-to-day experiences by adopting student-centric methods in teaching-learning process:

1. **Experiential learning:** It allows students to analyze questions and problems and offer creative solutions and answers. The experiential learning process is followed to enable students to connect the class-room knowledge to real-world situations and is facilitated by:

- Organizing Educational-trips/Industrial-Visits/heritage-walks.
- Conducting Expert-Talks/webinars/workshops/Conferences.
- Arranging Add-on courses to facilitate skill-enhancement
- Opportunity to work on research projects under the Research Centre of JDMC
- Laboratory/Practical Training-Sessions to give hands-on practice of software and real-world data eg Mathematica/R/Tally
- Role-Playing/Extra-Curricular activities like yoga, Aerobics, Self-

defence, Taekwondo etc to train and develop students' mental and emotional well-being.

2. Participative learning is encouraged to allow dynamic and inclusive teaching-learning process that includes Paper Presentation; Group Discussions/Debates; Quizzes, project Work, case-studies, flipped classrooms, internships, films screening ,YouTube lectures etc.

3. Problem-solving methods: JDMC encourages students to learn new knowledge and develop problem-solving skills through Remedial classes for slow-learners; Peer-mentoring/Group-Learning sessions; practical sessions on interpersonal, presentational and communication skills.

Regular feedback is taken from students in the departmental Student-Faculty meetings to constantly upgrade student performance and improve their learning experience.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.jdm.du.ac.in/pdf/policy-documents/Policy-on-Curriculum-Delivery.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT facilitates an active collaboration between students and teachers and allows the use of innovative educational resources/learning-methods. JDMC has a well-developed ICT-infrastructure which supplements the traditional classroom teaching methods. The college has upgraded the ICT-infrastructure to facilitate technological evolution in pedagogies.

-Entire campus is Wi-Fi-enabled

-Audio-Visual-Facilities are available in most classrooms

-Four well-equipped Computer-Labs cater to the needs of departments having ICT/software/practical-components in their curriculum

- Seven Classrooms are equipped with Smart-Boards

-E-Resource-Centre facilitates developing an e-repository for reading material

-Fully-equipped Recording-Studio/Lecture-Capturing-System to facilitate creation of E-content

-Language-Lab-software for English/Hindi/Sanskrit/Chinese/German/Spanish languages

-Training-programs/FDPs conducted periodically for faculty members to upgrade ICT-skills

-Google-Meet/Google-Classroom are official platforms for conducting online-classes, sharing study-material with students, for taking assignments/projects etc.

-Various ICT-tools used for student-centric-pedagogies such as Digital-online-whiteboards (Google-Jam-Board/Microsoft-One-Note), PowerPoint-presentations, YouTube-videos, Web-articles, online-journals/resources (like JStor/EPathshala/DOAJ/EconBiz, etc), Virtual-visits-to-organizations, Online-quizzes (Google-Forms/Quizzes/Kahoot), Film-Screening etc to enrich students' learning-experience, Use of software-GRETL/Mathematica/LaTeX/R/Slido/ERP 9-Tally etc, OBS (Open-Broadcaster-Software) for video-recording

-ICT-enabled-platforms- Google-Meet and Zoom, are also used to hold Add-on-courses, Counselling-sessions, co-curricular and extracurricular-activities like webinars/workshops to provide holistic learning-experience-to-students.

-Library is automated using Integrated-Library-Management-System (ILMS) providing remote-access to e-resources (NLIST) and URKUND software to facilitate-plagiarism-check for faculty/students.

-ICT-support-facilities are available for Visually-Challenged-Students.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)**2.3.3.1 - Number of mentors****145**

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year****145**

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year****91**

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

2070

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Under CBCS-LOCF curriculum being followed for second and third year students, there is a provision of 25 marks in each paper for internal assessment conducted through the semester.

The Under Graduate Curriculum Framework (UGCF-2022) implemented as per NEP 2020 has brought about changes in the internal assessment scheme. As per University of Delhi guidelines, the internal assessment (IA) and continuous assessment (CA) are two distinct components of student assessment. The University has designed the entire scheme of IA and CA for different of number of credits for the papers and their distribution across lectures/tutorials/practical. The components of CA include attendance, project-activity, presentation, group-discussion, problem-solving-exercises, etc. The components of IA include test, assignment/presentation and attendance.

The students are assessed on a continuous basis, keeping these broad guidelines in mind. Teachers plan their assessment mode as well as schedule. Opportunities for retests are provided for students who miss the assessment due to genuine reasons. Marks of IA and CA are uploaded on the college portal for students to view <https://www.jdm.du.ac.in/internal-assessment.html>

The mode of internal assessment is transparent and robust. Every student can approach the concerned faculty, then the monitoring committee to resolve IA related grievances, if any.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.jdm.du.ac.in/internal-assessment.html

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college offers sufficient opportunities to students to put forward their grievances related to internal assessment. The internal assessment marks are displayed for students to cross-check and they are duly informed about the dates via official-notice. The college has a three-step system in place.

Step1- The student approaches the concerned faculty to discuss the matter and seek its resolution.

Step2- For unresolved issues, the student may then point it out in the Departmental Student Faculty Meeting. Minutes of such meetings are maintained to ensure the grievance redressal system is robust, transparent and efficient. The student can also approach the Department Moderation Committee for Internal Assessment to get the issue resolved.

Step3-The unresolved grievances may then be taken up by the student at the college level via the Monitoring Committee.

Besides this, if there is still any issue with the IA score after result declaration, the student may approach the University to resolve the grievances through the Internal Assessment Rectification Request Form. [<https://exam.du.ac.in/old/pdf/IA-3.pdf>]

The college website provides details about the Grievance redressal mechanism available to the students. The college has adhered to the guidelines provided by the University of Delhi to minimize and deal with the students' grievances under UGCF-2022.

File Description	Documents
Any additional information	View File
Link for additional information	https://exam.du.ac.in/?Internal-Assessment

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The College offers programmes and courses as per the guidelines of University of Delhi. The University implemented Learning Outcomes Curriculum Framework (CBCS-Revised/LOCF) in 2019-20. All the programs and courses have well-defined POs, PSOs and COs mentioned as a part of the curriculum. The new syllabus towards UGCF-2022 also has program and course outcomes clearly incorporated in the curriculum.

The faculty members take cognizance of the intended learning outcomes (ILOs) as mentioned in the curriculum and plan their classroom teaching and assessment methods accordingly such that they help in achieving the desired outcomes. All recommendations and guidelines of the university in this respect are duly complied with.

Faculty members taking new courses under NEP have been encouraged to attend course-specific workshops and FDPs to develop a clear direction of POs and COs and to be able to contribute to the implementation of the NEP curriculum in its true spirit.

The Learning Outcomes (POs and COs) are duly displayed on the college website to provide clarity to the students about the purpose of pursuing the programme and its constituent courses. Faculty members share the details with students in the classrooms as well.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://jdm.du.ac.in/program-outcomes.html
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college ensures the following practices for an effective evaluation of the attainment of programme and course outcomes (POs, PSOs and COs):

- Alignment of Internal Assessment and its components with the intended learning outcomes. The components of internal-

assessment such as tests/assignments/projects are selected so as to ensure attainment of learning outcomes.

- **Result analysis:**The annual results shared by the University with are analyzed at the department level as well as college level.
- **Feedback:** The College collects and analyses feedback from Students, Alumni, Employers and Parents that helps in gauging the extent to which LOs have been attained.
- **Student-progression:** Our attainment of LOs is also reflected by an increasing number of students' participation in internships, Placements and students successfully clearing entrance examinations/competitive-examinations/pursuing higher education.
- **Conducting Course-Exit-Surveys and Programme-Exit-Surveys:** The College conducts Course-Exit-Surveys at the end of every semester. Students are asked to respond, on a five-point Likert scale, to their-perception of the extent to which LOs have been achieved. The Programme-Exit-Survey is conducted for the outgoing batch to assess the extent to-which POs/PSOs have been attained. The results are analyzed and discussed at department-level/IQAC and 'Analysis and Action To be Taken Report' is duly prepared and implemented in the forthcoming semesters.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.jdm.du.ac.in/program-outcomes.html

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

978

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://jdm.du.ac.in/annual-reports.html

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.jdm.du.ac.in/igac/feedback/2022-23/2-Student-Satisfaction-Survey.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

40.12

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

16

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

13

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college has an established dynamic ecosystem for innovation and creation/transfer-of-knowledge.

- Translation-Book "In-Search-of-Delhi: A-Translation-of-Brij-Kishan-Chandiwala's-Dilli-ki-Khoj" published as a tribute to the Founder of the college.
- Research-Centre promotes research culture and funds teachers/students projects. Students-and-faculty work together on many research-projects and publish(three-books-published so far).
- More than 40 workshops/seminars on Research Methodology/Intellectual-Property-Rights(IPRs) and entrepreneurship were held benefitting more than 1500 students.
- Eight Add-on-courses were offered for skill enhancement and employability.
- Volume-III, "Perspectives"-a bilingual-interdisciplinary-double-

blind peer-reviewed e-Journal of college released(May-2023).

- Pedagogy-Series made as an ongoing college feature, documenting pedagogical-schema/initiatives/innovations(three handbooks on pedagogy-of-literature published by Hindi/Sanskrit/English-departments published last year).
- Poetry-Festival and Writers-Festival are organized annually
- Entrepreneurship-Cell is striving towards strengthening of Incubation-Programme "Project-Anupam" to empower young women entrepreneurs.
- 30+ MOUs were functional with national/international-agencies promoting transfer of knowledge/experience.
- Additions to infrastructure in previous years-Recording-Studio,Smart-ClassRooms,Language-Lab-Software- contribute continually to knowledge creation and transfer such as recording of e-lectures, generation of e-resources and innovative pedagogies.
- Literary/creative-articles-received-from-students-published-in-Annual-College-Magazine "Janki" in three languages-English,Hindi and Sanskrit.
- Many departments/societies-Political-Science/Philosophy/Economics/Finance-and-Investment-Cell-publish their magazines/newsletters.

JDMC also spreads the light of knowledge, through its outreach activities, to its two adopted villages(Poshangipur in-West-Delhi- and NunaMajra in Haryana) and slum area (Anand-Parbat,Delhi). Under Vidya-Vistar-Scheme of Delhi-University, collaborations with two colleges (MGGC,Andaman&Nicobar-Islands and Devnar-Foundation-for-the Blind) create opportunities for sharing knowledge.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.jdmccentres.in/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

33

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

47

File Description	Documents
URL to the research page on HEI website	https://www.jdm.du.ac.in/research-and-publications.html
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

103

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

49

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college established a comprehensive network aimed at fostering the complete development of its students. This involved sensitizing the students about the social and ethical issues and providing them hands-on experience in the field of social work through real life learning experiences.

The various departments, societies, and centres of the college actively participated in activities such as Joy-Of-Giving-Week, Independence-Day-Donation-Drive, Clothes-Donation-Drive, Flood-Relief-Donation-Drive, World-Food-Day-'Donate-a-Thali' etc.

NCC, NSS and Centre-for-Extension-and-Outreach organized events like Swachhta-Pakhwada-Rally, Unity-Run, Blood-Donation-Camp, Plantation-Drive, World-Anti-Drug-Day, International-Yoga-Day, World-Environment-Day, National-Safety-Day, Election-Awareness-Rally, world-TB-Day, World-Biodiversity-Day, Cleaning-campaigns, World-Anti-Tabacco-Day etc.

The Women's Development Cell organized various activities like free-dental-and-eye-checkup-camp, national-seminars on "Empowering-Widows", "Gender-Sensitisation-Session", "Child-Marriage" etc., Cyber-Crime-Awareness-Session, group-discussion on the topics such as "Politics-through-Our-Lens" and "Toxic-Feminism", research trip to Vrindavan, series of movie screenings on "Projection of Widows in Indian Cinema".

The Students' Research Unit of the college organized a Suicide-Prevention-walk HOPE-A-THON on World-Suicide-Prevention-Day. Avani, the environment club of JDMC in collaboration with the NGO, Goonj provided relief material in the form of dry food items, clothing etc. to marginalised segments and victims of natural disasters.

Impact - as an outcome - the students enhanced their community engagement skills and experiences by participating in the sensitization and awareness programmes and working with the community (internships).

File Description	Documents
Paste link for additional information	https://jdmccentres.in/outreach.html
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

20

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

71

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

949

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

40

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**34**

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Janki Devi Memorial College boasts of an array of 84 teaching and learning spaces, including 76 classrooms(lecture rooms/tutorial rooms) which includes 7 smart classrooms with Smart-boards, 29 rooms equipped with projector facilities including 4 computer labs, 1 HDFE room, 1 seminar hall. Complementing the teaching environment, there is a fully-equipped Recording-Room/Lecture-Capturing System (LCS). Furthermore, the E-resource Centre is furnished with 43 laptops, and Language-Lab facilities catering six languages.

The Administrative Block of the college houses the office of Principal and Vice Principal, Accounts and Administration. Besides IQAC-Room and PIO-Room, the college features numerous utilities such as Photocopy Unit, Common-Room, Music Room, Playground, Open-Gym, Sports-Changing Room, Bank, Cafeteria, Mother-dairy-booth, Book-Shop, Parking, Medical-Room, Staff-Room/Department Rooms, Activity-rooms, Research-Room, Career-Counseling-Room, Store-Room, equipment, field, Courts for various outdoor and indoor sports and Ground for Street-play-practice/NCC-drill-practice/hosting-events/exhibitions etc. NCC Obstacle Training Ground.

Additionally, the college has recently installed centralized-AC in the Staff-Room and Split-AC in Department-Rooms.

Promoting the use of ICT, the college uses G-Suite for Google

Classroom as well as Google-Meet (accommodating up-to-250 participants), and Zoom (capacity-500-participants).

The College Library, spanning two floors and equipped with Wi-Fi, boasts of a diverse collection of books, articles, and journals.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.jdm.du.ac.in/infrastructure.html

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

JDMC is celebrated for its vibrant cultural tradition, and it offers an extensive array of facilities to support these cultural pursuits. These encompass:

- An open auditorium with 1000-seating-capacity and green-rooms.
- A library-reading-hall.
- Music-room.
- Two Activity-rooms.
- Ground used for versatile purposes- street-play-practice/NCC-drill-practice/hosting-events/exhibitions.
- The corridors, utilized for exhibitions/displays/Rangoli-competitions.
- A Seminar-room with seating-capacity of 150.
- A Committee-room with seating-capacity of 60.

Physical Education Facilities:

- A spacious 4.805-acre Playground.
- A physical-education-department-room that facilitates activities like Yoga/Taekwondo/Table-Tennis/ and indoor strength-and-conditioning-exercises.
- An archery-field-cum-football-field.
- Facilities for athletics, including field events like shotput/discus/hammer-throw/long/high jump-pits, and javelin-areas. Additionally, the football-field for advanced-players and technical/skill-practices.
- A baseball-field that shares the football-field.
- A renovated basketball-court enclosed by grills with new-flooring and paint.
- A multi-purpose netball and tennis-court with clay-surface.

- A softball-field, shared with the football-field.
- A designated space for powerlifting and weightlifting, located in the Physical-Education-Department-room.
- An open-gym-equipped with eight-different-exercise-installations.
- Martial-art and self-defense activities conducted in the open-auditorium and the football-field.
- Aerobics and Zumba-classes for competitive-training and general-fitness.

JDMC's diverse facilities cater to a wide-range of cultural/academic, and physical-activities for its students and staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.jdm.du.ac.in/pdf/department/physical-education/2022-23.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

36

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.jdm.du.ac.in/infrastructure.html
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

86.39

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

JDMC Library is fully equipped to meet academic and intellectual needs of its students.

Library is automated using ILMS. LsEase is an Integrated Library Management System especially designed for college libraries. JDMC Library uses Libsys Software for its library housekeeping jobs.

Online Public Access Catalog (OPAC) is a significant library resource which is considered to be the heart of any library function. It has revolutionized library services as it offers up-to-date information and multi-access points to the information held in the library.

Print Resources: We have more than a lakh books. There are 14 newspaper titles with multiple copies. The college has subscribed to 71 National/ International journals/magazines.

The library is connected to Delhi University network with access to DULS databases and e-resources.

Library subscribes to N-LIST (a programme of INFLIBNET) to provide remote access to e- resources.

Library is Wi-Fi enabled for internet connectivity and has 100 Mbps internet bandwidth.

For plagiarism check, the library has access to URKUND software.

Kindles have been provided to facilitate access to more titles.

Reading Spaces and facilities for students and faculty include Reading Hall including newly constructed mezzanine floor (capacity -

300+), Faculty-Reading-and-Research-Room (24 laptops) and E-resource Centre with 43 laptops.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://jdm.du.ac.in/library2.html

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

15.82

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

500

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has 28rooms equipped with projector facilities, spanning across classrooms/computer-labs/seminar-room/library/principal's office and sports room. Additionally,there are 9smart-class-solution-screens, which have been set up in 7classrooms, 1 committee room, and 1 recording room (two-added-this-year). Furthermore, the college features 4 computer labs connected with both LAN-and-Wi-Fi-connectivity, all of which are equipped with LCD projectors to enhance teaching-learning- experience.

The college offers language-lab-facilities for six languages: English/Hindi/Sanskrit/German/Spanish/Chinese. Access to G-Suite is provided to all faculty and students through their official-email-IDs, facilitating sharing-of-material/announcements/remedial-classes/add-on courses-etc. In terms of technology resources, the institute possesses 82 desktops and 898 laptops, with three new laptops added this year. The computer labs maintain a student-to-computer ratio of 1:1 on most occasions. Additionally, college houses 31 printers/photocopiers and has installed three digital-display-boards. To oversee maintenance/support of ICT infrastructure, a dedicated-full-time IT-consultant is employed.

To ensure equitable ICT opportunities for students and staff, various ICT initiatives have been implemented.

1. Provision of 7 laptops equipped with internet-access and screen-reading-software,NVDA(Non-Visual-Desktop-Access), as well as availability of two scanners for the visually challenged community.
2. Plectalks-angel-pocket-recorders are issued to visually-challenged-users.
3. Library is member of Sugamya-Pustakalaya: An-Online-Digital-Database-of-DAISY-books and extends-its-access-to-students.

JDMC ensures-data-security-through-use-of-licensed-Antivirus-software.

E-Content generation facility is housed in state-of-the-art Recording-room.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.jdm.du.ac.in/ICT-Enabled-Teaching-Learning.html

4.3.2 - Number of Computers

947

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

349.11

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has well-defined procedures and policies for maintaining and utilizing the physical, academic and support facilities. The sub-committees of Governing Body and other committees such as ICT-Committee/Building-and-Maintenance-Committee/NSS/NCC/Garden Committee look after infrastructural aspects of the college.

Environment Club also makes its recommendations regarding infrastructure requirements for promoting green practices in the college. Different departments also submit their additional infrastructural requirements.

To ensure timely and proper maintenance of resources, regular rounds are taken by Building & Maintenance Committee. Complaint Register is maintained in the office. Many equipment are under AMC.

Infrastructure-related issue raised during monthly Student-Faculty-Meetings are communicated to administration. Rules, procedures and guidelines of University of Delhi and Government of India are followed regarding procurement of new facilities.

The guidelines for utilization of facilities are as follows:

- Classrooms/Computer Labs- As per Time-Table
- Seminar Room/Committee Room/Auditorium/Recording-Studio/Language-Lab/E-Resource-Centre- Booking Register kept in the office;
- Sports Ground/Gym/Other Sports equipment-Faculty-in-charge and Caretakers allocate their use.
- Parking facility available for teachers/staff/visitors.
- Hostel- Access to hostel restricted for safety/security reasons.
- Library cards are issued to the students on admission and teachers on appointment. Separate section for faculty.

Facilities may be used for various purposes - academic/cocurricular/extra-curricular/extension etc with prior permission of Principal and after following communication protocols.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.jdm.du.ac.in/policy-documents.html

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

60

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

562

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://jdmcollegedu.in/pdf/agar/2023/5-1-3-final.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1197

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1197

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

118

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

162

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

04

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

144

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution facilitates students' representation and engagement in various administrative/co-curricular/extracurricular activities.

Objective: To nurture leadership-qualities, promote teamwork-spirit, instil sense of responsibility and help them prepare for big roles in future.

Students-Union at college level

Office-bearers elected through democratic process of voting. At times, nominations are also done. Work throughout the session under the guidance of Staff Advisers, organise academic/cultural-activities/Inter- college-Annual-College-Festival.

Students' representation in various committees

Students are an integral part of various committees such as

- President and Vice-President, Students' Union are members of IQAC
- Part of Canteen-Committee, Discipline-Committee etc
- Part of department-level Student-Faculty Committees

Students' engagement in department Associations/societies/cells/Centres

- Most departments have their own Associations.
- The college has over 30 societies/cells/clubs and 8 Centres.

All-have-Student-Office-bearers, selected through a proper process handled collectively by faculty-members-and-students.

Students are members of Sponsorship-team/Marketing-Team/Content-Team etc

Students' Engagement in Research Centre - In 2020-21, the college initiated Students' Wing- KHOJ- that conducts research-based workshops, engages in research projects with mentoring by faculty.

Many departments/societies come out with their magazines/blogs/newsletters. Students play a pivotal role in these publications, and work actively under faculty mentorship.

In 2022-23, Student-Peer-mentoring-programme-was-also-initiated.

Hence, students get ample opportunities to engage as office-bearers/members in various committees/teams.

File Description	Documents
Paste link for additional information	https://jdm.du.ac.in/students-union.html
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

166

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The JDMC Alumnae Association is registered under the Societies Registration Act XXI of 1860, with Registration No. S/1881/2018 dated 27th March 2018. The Alumni Association has made a financial contribution of Rs. 3,27,212/- to the institution during the 2022-23 period. In addition to the financial contribution, the association is actively involved in providing various support services:

Alumnae Association organized the following events from 1st June 2022 to 31st May 2023.

On the occasion of the Centenary celebrations of the University of Delhi, Alumnae Association initiated a panel discussion series called 'Samvaad' to which 100 alumnae were invited. The output of this series was compiled into a book named 'Sau Swar - 100 Voices'.

Alumnae Association collaborated with various departments for panel discussions held throughout the year:

1. Sociology department- 30th June 2022.
2. Hindi department- 30th June 2022.
3. Mathematics department - 27th August 2022.
4. Commerce Department 23rd September 2022.
5. Political Science department - 23rd November 2022.
6. Mathematics department - 4th December 2022.
7. Department of Music/Philosophy/Physical Education/Sanskrit - 27th December 2022.
8. Economics department - 4th February 2023.
9. History department - 5th February 2023.

Annual Alumnae Meet-2023 was organized on 11th February 2023.

File Description	Documents
Paste link for additional information	https://www.jdm.du.ac.in/alumnae.html
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

C. 3 Lakhs - 4Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the Institution is based on the democratic, egalitarian and inclusive values of its Vision and Mission. The Perspective Plan is developed with the aim of realising these values. The rules and regulations of the University of Delhi, UGC and other statutory bodies are also duly followed. The University, the Governing Body and the Principal are the chief decision-making authorities. Teachers are part of the decision-making process through their representation in various bodies. The Governing Body, IQAC, Building and Maintenance Committee, NEP Implementation Committee are such examples. The Principal, in discussion with the teachers, takes decisions on academic matters and institutional functioning. Decentralisation of authority and sharing of responsibility with teachers is ensured through their functioning as Teachers-In-Charge of departments and departmental associations, Conveners/Members of various committees/societies/cells/clubs and Directors of Centres. The College believes and practises an inclusionary approach towards its stakeholders, and seeks their feedback and inputs for continuous institutional review and development. The Perspective Plan is a valuable mechanism that allows the Institution to evaluate its functioning, and provide directions in the formulation of the progressive plan. The IQAC is instrumental in developing plans and programmes for quality-enhancement in all college operations.

File Description	Documents
Paste link for additional information	https://jdm.du.ac.in/vision-and-mission.html
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

To strengthen the institutional practices aiming at decentralization, participative management and collective responsibility, the leadership envisioned the Students Union to take up the role of mentoring their peers and encouraged them to initiate Peer-Mentoring.

The program began with 'Train-the-Mentor' sessions conducted by IQAC with pro-active involvement of the Principal. A team of student-mentors were guided about various aspects of functioning of the college and were equipped to provide information/support to students and to address their queries/concerns

Subsequently numerous sessions were conducted by Student Mentors informing and updating their peers about history/legacy of JDMC, college infrastructure and programs offered. The students were updated about skill-enhancing and capacity-building opportunities available-Add-on courses, workshops/seminars, internship/placement opportunities, research-opportunities, and extracurricular-activities.

Mentors while expressing their commitment to the student community, also highlighted the importance of participation in quality-assurance and accreditation, ranking and audit-NAAC/NIRF/ISO and how students' active contribution/involvement can improve the outcomes. They also explained Grievance-redressal-mechanisms available to students including open Communication-Channels, Counselling Services, Student-Feedback Mechanism, Student-Faculty-Meetings.

Adding to the students' role as members of IQAC and many other important committees, the college plans to expand the team of torch-bearers in the coming years, thereby deepening the roots of decentralization and participation in management.

File Description	Documents
Paste link for additional information	https://www.jdm.du.ac.in/pdf/initiatives/2023/Mentorship-report_%20Student-Union.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

JDMC, in its pursuit of excellence, transparency and accountability in all domains, has always worked relentlessly in the direction of quality assurance, quality sustenance and quality enhancement. Following the NAAC advisory dated 26th May 2022, the college geared itself towards obtaining ISO 21001:2018 certification.

1. Compilation of policy documents into Policy Manual
2. Analysis of our processes, procedures and risks
3. Preparation of documentation in ISO formats
4. Conducted of Internal Auditors Training on 14-15 Dec, 2022 for 15 teachers and 5 non-teaching staff
5. Conduct of Internal Audit
6. Conduct of Management Review Meeting

The External Audit- Stage I was held on 22-23 February 2023. The follow-up to the Stage-I Audit recommendations was completed and presented in External Audit Stage-II held on 28th February-1st March 2023. Post the smooth and successful conduct of Stage II Audit, the college became the first college in Delhi University to obtain ISO 21001-2018 and ISO 9001-2015 certifications in March 2023.

The ISO recommendations gave the college an opportunity to further improve its processes. These have been shared with all concerned process-owners. Regular follow-up is done with the concerned process-owners to ensure compliance and preparation for Annual Surveillance Audit to be held in Jan-Feb 2024.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://jdm.du.ac.in/strategic-plan.html
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The University of Delhi, Governing Body and Principal are the chief administrative entities of the Institution. The Principal is the Chief Executive and Academic Officer, who advises and supports all constituencies in their functioning. The Staff Council, Staff Association, Departments, Departmental Associations and Student-Faculty Committees help in the everyday conduct of the academic and curricular activities of the College. The Administrative Officer with Section Officers and the non-teaching staff manage all administrative matters. The Library is headed by the Librarian and her assistant staff. Similarly, the functioning of the Hostel is managed by the Hostel Committee and the Warden. The IQAC is engaged with developing comprehensive quality in all activities of the Institution. The multiple statutory committees assist the administration in completing many vital operations of the College. The Centres are committed to developing excellence in their specialised areas. The various Clubs and Societies provide avenues for the students to engage in co-curricular and extra-curricular pursuits. The Staff Advisors and Students' Union organise student-related activities throughout the year. The organogram represents the organisational set-up and structure of the College. The clear division and definition of roles and responsibilities of each designation ensures an efficient and effective functioning in the Institution.

File Description	Documents
Paste link for additional information	https://jdm.du.ac.in/policy-documents.html
Link to Organogram of the institution webpage	https://jdm.du.ac.in/pdf/JDMC-Organogram2.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above
File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File
6.3 - Faculty Empowerment Strategies	
6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff	
<p>The Institution facilitates its staff to avail welfare schemes that are applicable to them as employees of the University of Delhi and GOI.</p> <p>JDMC initiated the process of interviews for recruitment of Assistant-Professors on regular-basis in February-2023 and interviews with duly constituted Selection Committee for 7 departments have been completed till 31st May 2023. The remaining interviews have been scheduled and will be held in the coming months.</p> <p>Casual-leave,earned-leave and childcare leave is availed by the staff, as per the provisions of University. The faculty is granted study-leave/duty-leave/extraordinary-leave/sabbatical, as per University regulations.</p> <p>Staff members who were appointed before 1 January 2004 receive benefits under EPF, whereas those who were appointed after,are provided benefits under NPS. PF-loan-facility is also provided to employees.</p> <p>Other welfare schemes like LTC/HTC/Children-Education-Allowance/Medical-Reimbursement/GIS/WUHC are also facilitated, as per regulations of University and GOI.</p>	

The College has a fully functional Medical-Room, with a nurse and facilities like first-aid-kit and machines for health check-up. Staff-housing and creche-facilities are also provided. Ramps and an elevator have been installed for staff-members with physical disability. For visually-challenged-teachers tactile paths and screen-reading-software have been provided. The Institution promotes programmes on yoga, physical-exercises and medical-camps to ensure physical and psychological well-being of its employees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

32

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

19

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

39

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institution follows the staff performance appraisal system of the University of Delhi.

Appraisal for teaching staff, as per CAS-2018 guidelines, is classified into three categories (i) Teaching, Learning and Evaluation-related activities (ii) Co-Curricular, Extension and

Professional-Development-related activities (iii) Research-Publications and Academic-Contributions. The faculty fills the Annual-Performance-Appraisal-Report (APAR). The Performance Based Appraisal System(PBAS) proforma is filled in by the faculty at the time of promotion.

Confirmation and promotion of non-teaching staff is based on the submission of APAR. It is filled by all categories of Group A, B and C employees and contract officers. The main components of the APAR for non-teaching staff are - (i) Basic Information, (ii) Self-Appraisal, (iii) Appraisal by the Reporting Officer immediately superior to the employee concerned, and (iv) Review, by the Review Officer.

13 teachers and 6 non-teaching staff members were promoted in 2022-23.

The external academic audit and annual self-appraisal by teachers also ensures a review of the academic quality and performance of teachers. The internal administrative and financial audit also appraises the functioning of the non-teaching staff.

In addition, feedback related to staff and college functioning is collected from students through monthly Student-Faculty Meetings and annual Student Feedback Forms and Student Satisfaction Survey.

File Description	Documents
Paste link for additional information	https://jdm.du.ac.in/apar-forms-for-teachers.html
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution practises a transparent policy accounting and auditing in all monetary aspects of functioning. It also vigorously adheres to all the rules and regulations of the University of Delhi, UGC and Government of India. The College is also committed to digitising its financial activities to make processes more efficient, transparent and environment friendly.

The Section Officer (Accounts) and Administrative Officer check all vouchers, bills and registers on a daily/regular basis. The Bursar, Finance Committee and Purchase Committee also play a crucial role in the systems of checks and balances in financial matters.

The annual financial auditing is done by the professional CA registered in I.C.A.I. who is appointed from the University panel.

The Internal Audit Committee conducts an annual internal audit of the Accounts section and part of the Administrative office. The committee scrutinises all records and data, and makes suggestions based on their findings. The committee comprises faculty members from the Commerce Department of the college, one of whom is a C.A.

The Institution also underwent its second audit by the Director General of Audit, Central Expenditure, for the period of 2014-2022. After receiving the audit report, the College submitted a compliance report.

File Description	Documents
Paste link for additional information	https://jdm.du.ac.in/audit-report.html
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

101.51

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Governing Body, and the Principal take the major financial

decisions for the Institution. The Resource Mobilisation Policy lays out a clear framework for optimal planning, generation, utilisation and accounting of financial resources. Avenues of resource mobilisation are explored through various sources - UGC Grant, Fee Collection, Interest on Corpus, Funds from the University of Delhi, Grants from the Trust, Rent from the Mobile Tower, Sponsorships, Donations etc. The College also attempts to raise additional resources through conduct of self-financing Add-on/Certificate courses and revenue sharing under MoUs.

Planning of expenditures ensures a timely and efficient disbursement of funds for recurring expenses such as Salary, Maintenance, Purchase and procurement, Infrastructural Development, Academic activities - seminars/conferences/workshops, conducting professional development programmes for staff, organising student competitions, celebration of college events, renewing library subscriptions, organising CSR activities like Blood donation camps, providing welfare measures to staff and students. The College actively promotes research by funding faculty as well as student research projects.

The academic year begins with financial planning, when Centres/Societies/Clubs/Cells are asked to submit their budgetary requirements. The Principal reviews and decides on the allocation.

The Governing Body, its sub-committees and the Principal periodically review the financial functioning within the Institution.

File Description	Documents
Paste link for additional information	https://jdm.du.ac.in/pdf/policy-documents/Policy-for-Resource-Mobilisation.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has been successful in imbuing quality consciousness among staff. Obtaining ISO 21001:2018 and ISO 9001:2015 certifications are testimonials to the college having institutionalized the quality-assurance strategies and processes.

a Preparing manuals of policies, processes, procedures and formats. This helps to achieve uniformity and consistency in their

implementation.

To illustrate the case for remedial-classes, the process is clearly defined. A notice is taken out for students and teachers. Students contact teachers for their requirement for remedial-class. Teachers also take initiative to hold remedial class as per students' class-performance. After the conduct of classes, record-of-remedial-classes-is-prepared-in-specified-format/template-and-submitted-to-department.

b. Plan-Do-Check-Act(PDCA) is followed in all domains of functioning. To illustrate PDCA in the teaching-process:

PLAN- Planning the session ahead in terms of workload, work-allocation, teaching(Teaching plans)

DO- Effective delivery of the course curriculum, completion of syllabus, identification of slow learners, providing remedial classes, conduct of internal/continuous assessment and final examination

CHECK- Assessing achievement of Learning outcomes through result-analysis, course/programme-exit-surveys and feedback from students. External Academic Audit

ACT- Improvements in work allocation, time distribution, pedagogy, assessment methods

The conduct of internal audit and external audit, as mandated by ISO, ensure timely completion of tasks, timely preparation and submission of records in the specified templates/formats.

File Description	Documents
Paste link for additional information	https://www.jdm.du.ac.in/igac.html
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. IQAC has internalized monitoring into the conduct of teaching-learning process itself.

- a. Ensuring teaching is planned - through submission of Teaching-plans
- b. Ensuring timely completion of syllabus - through mid-term-reviews and adding "Progress" parameter in Teaching Plan
- c. Ensuring periodic review of students' performance - through internal/continuous assessment.
- d. Ensuring needs of slow learners are met- through remedial-classes
- e. Ensuring achievement of Learning outcomes (LOs) - through conduct of Course-Exit-Surveys and Programme-Exit-Surveys towards the end of semester/programme

e. Feedback mechanism

- Feedback taken from students through monthly departmental student-faculty-meetings

- Expert comments solicited from External experts through process of Departmental Academic-Audit

- Feedback collected from all stakeholders-students/parents/alumni/employer/teaching/non-teaching-staff

All inputs so received are duly analyzed and a Follow-up-action-plan is prepared by faculty, departments and IQAC.

2. IQAC identifies training needs of staff and conducts capacity-building-programmes. FDPs/workshops are held for faculty for continuous improvements in their skills and knowledge to adopt learner-centric and innovative-pedagogies using-ICT.

- In 2022-23, the ICT drive and training for the use of SmartBoards and Recording-Room conducted for all departments.
- The 'Pedagogy Series' books launched in 2022 has been made an ongoing feature. Pedagogy-workshops were organized.
- Generation of e-content and recording e-lectures is being encouraged and incentivised.

File Description	Documents
Paste link for additional information	https://www.jdm.du.ac.in/initiatives.html
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://jdm.du.ac.in/pdf/annual-reports/Annual-Report-2022.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has always been active in promoting gender equity and sensitization of students and staff both through curricular/ co-curricular/extra-curricular activities.

College has various societies and centres like WDC, NSS, NCC, Equal Opportunity Cell, Centre for Gender Equity Studies, and Girl-Up-Nitara) which are continuously and actively engaged in upliftment of girl students.

Gender issues are part of different courses (Core/DSE/GEs), the

college has also offered Add-on/Value added courses to develop an understanding of gender issues.

The College has several facilities for women on the campus like

- Girls Common Room,
- DayCare Centre/Creche,
- Medical Room,
- Sanitary Napkin Dispenser.
- The college regularly provides counseling facilities to the girl students.
- The number of CCTV cameras have been increased and a female security personnel is appointed.
- College provides fee assistance the amount of which has been increased.

The college has an active ICC for redressal of student/ employee grievances.

Several co-curricular and extra-curricular activities, which include seminars, webinars, competitions, campaigns, are conducted by the departments and societies for sensitisation about gender equity. The objective of various webinars and workshops is to spread awareness about gender equity, various legal remedies and giving confidence to women to raise their voice.

File Description	Documents
Annual gender sensitization action plan	https://www.jdmccentres.in/pdf/gsap-2022-2023.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.jdmccentres.in/pdf/7-1-annex-2022-2023.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college uses colour-coded-bins for segregating biodegradable(green) and non-biodegradable(blue) wastes. Approximately 35 kg/day of solid-waste is segregated into 20kg of non-biodegradable-waste collected by the municipality and 15kg of wet waste converted into compost using a composting-making-machine. In 2022-23, 1330kg of solid-waste was converted into 280.5kg of compost.

The college has functional drainage-system connected to the municipal-sewage-treatment-plant. The college collects rainwater in three collection-pits with a capacity of 81,969litre/season. The run-off wastewater from pavements is collected in a well that recharges groundwater. JDMC recycles~2000litre/day of RO reject water used for cleaning-and-in-washrooms. Washrooms also have a double-faucet-system to reduce water-usage while flushing.

JDMC has MoUs with E-waste and paper-recycling organizations (Green-o-tech,Pickmytrash). Library sends old/weeded-out-books to the paper-recycling-unit under barter-agreement-system. The e-waste(computers/mobile,printers,servers) generated on campus/collected is sent to Pickmytrash(PMT). In 2022-23, the college has dispatched 2664.93 kgs e-waste for recycling as-per-the-required-guidelines; and 515.2 kilograms-of-paper, 22.5 kilograms-of-cardboard, 2.5 kilograms-of-plastic-waste and 1.5 kilograms of aluminium-waste.

The college is dedicated to creating a plastic-free-environment and discourages sale of single-use-plastic in the canteen.

The efforts of the college have been recognized, testimonials being accreditation received with A+ grade in National Rural Institutions Sustainability Grading (NRISG) by MGNCRE and appreciation letters received by college and faculty for sustainability.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the	A. Any 4 or all of the above

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college promotes an inclusive environment on its campus.

JDMC has many clubs/societies actively engaged in promotion of inclusiveness-themed around bringing awareness of tolerance and harmony towards various diversities.

- Centre-for-Universal-Values-and-Ethics
- Centre-for-Gender-Equity-Studies
- Centre-for-Extension-and-Outreach
- Centre-for-the-Study-of-Disability-Inclusion
- North-East-Students'-Group
- Bharatiya Bhasha Samiti
- Equal Opportunity Cell
- Women's Development Cell
- Chetna-The-Spiritual-Consciousness-Cell

JDMC has ramps, tactiles, braille sign boards and a lift to make the campus disabled-friendly. Library has installed gadgets and softwares for disabled students. Academic, financial, social support and guidance to differently abled students by Samarth - The Enabling Unit.

- Fee assistance- provided to students in need to minimize dropouts due to financial constraint.
- Professional Counselling services available to ensure mental health of students/staff.
- Several events like webinars/competitions have been conducted to sensitize students about tolerance and harmony. Some of the events are:
 - Talk on "Autism-Spectrum-Disorder - Diagnosis-and-Treatment"
 - Webinar on Dalit-movement "Situating Namdeo Dhasal"
 - Celebrating "International Mother Language Day"
 - Celebrating diversity through screening movies like "Anek" and some northeastern short movies
 - Panel discussion on "The Northeast-Diversity-and-Inclusion"
 - Workshop-cum-Talk on "Disabled Women Riot: Understanding Disability and its Webs of Intersection and Care"
 - National Webinar on "Manual Scavenging and it's Environmental Impact"
 - National Seminar on "Speaking-of-Widows"
 - Song-performance- by-Western-Music-Society on unity, hope, and peace
 - Performance by students-in-regional-costumes
 - Joy-of-Giving-week

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college has firm faith in our constitution and works to uphold its values.

Various courses incorporate different facets of constitutional values, and diverse activities are arranged to raise students' awareness regarding constitutional obligations: values, rights, duties and responsibilities of citizens:

- Election Awareness Rally
- Poster making Competition on "Significant Incidents in Gandhiji's Life"
- Integrity Pledge-Taking ceremony
- Article writing competition on "Feminism in Political Sphere"
- Slogan Writing competition on "National Constitution Day"
- Seminar on "Interpreting Constitution in the Digital Era"
- Debate competition on "Corruption free India for a Developed Nation"
- Debate competition on "Indian Politics: Is it a man's world even after 75 years of independence"
- Sensitisation of students about Independence Day drive
- Conduct of elections for student union at college level and by various departments
- Seminar/webinars organized:
 - "Sensitization of students and employees to Constitutional Obligations"
 - "Role-of-Overseas-Indian-in-addressing-the-Challenge-of-Poverty-in-our-nation"
 - Campaign "Anti-Swear-Brigade"
 - "Sensitisation-on-Social-Work"
 - "Ethics beyond Theories"
 - "Meditation Experience" as a part of the "Design-your-Destiny" campaign
 - "Rewinding Ourselves: An Embodied Approach to the question of environment and ethics" under Living-

Ethically-with-Nature-Series

- "Child Trafficking and Bonded Labor"
- "Education of Children with Special-needs"
- Lecture series on "An-overview-of-Adulthood-and-Ageing"
- Courses taught by Hindi department explaining constitutional values
- Badge Ceremony for Heritage History Association
- Sensitization on Retinoblastoma
- Goonj Collection drives-Flood-Relief/Winter-Collection

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://jdm.du.ac.in/pdf/societies/elc/ELC-Related-Activities-2022-23.pdf
Any other relevant information	https://www.jdm.du.ac.in/electoral-literacy-club.html

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college and its departments, societies, clubs and centres celebrate various national and international days. Following is the list of days celebrated in the academic year 2022-23:

1. Independence Day
2. Republic Day
 - Flag unfurling under the theme "Basant-ke-Rang"
 - Article-Writing-Competition on 'Feminism in the Political Sphere'
3. Gandhi-Jayanti
4. To honour and celebrate India's G20 Presidency
 - Inter-College Presentation Competition titled "India's G20 Presidency: A Stepping Stone to Becoming a Vishwaguru?"
 - G-20 Inter-College Conventional Debate
5. Azadi ka Amrit Mahotsav
6. International Yoga Day
7. Martyrs Day
 - • Performance by Music-Department
 - • Movie-Screening-cum-Discussion
8. National Constitution Day
9. Vigilance Awareness Week
10. Hindi-Diwas
11. Children's Day-Movie-Screening
- 12 Teachers-Day
- 13 Sri Aurobindo's 150th Anniversary
- 14 Basant Panchami
- 15Diwali Celebration
- 16 International-Day-for-Eradication-of-Poverty

17. World Poetry Day
18. Pi Day (International-Day-of-Mathematics)
19. Women-in-Mathematics-Day
20. World Contraception Day
21. International Writer's festival with Speakers from India, USA and UK
22. Halloween Day
23. International-Dance-Day
24. International Day of Persons with Disability
25. International Women's Day
26. World Cancer Day and International Childhood Cancer Day
27. International Day of Persons with Disabilities
28. Joy-of Giving Week
29. World-Bee-Day
30. World-Toilet-Day
31. International-Day-of-Climate-Change
32. World-Tiger-Day
33. World-Environment-Day
34. International-Day-of-Peace
35. World-Population-Day
36. World-Suicide-Prevention-Day
37. National-Nutrition-Month

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE 1

1. Title of the Practice

Systems-Approach-to-Process-Management-as-per-ISO-guidelines

2. Objectives of the Practice

- Decentralization-of-quality-consciousness-and-participative-management
- Process-based-approach
- Standardization,Transparency-and-accountability
- Focus-on-learners-needs-and-expectations
- Review-and-self-evaluation
- Evidence-based-approach
- Risk-management

3.The Context

JDMC has always been quality conscious.Following-the-NAAC-advisory-dated-26th-May-2022, the college geared itself towards obtaining ISO-21001:2018 certification.

4. The Practice

The-college-worked-towards-its-preparedness-for-the-certification:

1. Holding-Awareness/sensitization-sessions-for-the-entire-staff
2. Aligning-ISO-requirements-with-those-of-accreditation-and-ranking-frameworks
3. Compilation-of-policy-documents-into-Policy-Manual
4. Detailed-analysis-of-processes,procedures,and-

risks;streamlining-of-processes, procedures-to-attain-uniformity-and-facilitate-innovations-and-continual-improvements.

5. Preparation-of-documentation-in-ISO-formats

6. Conduct-of-Internal-Auditors-Training-on-14th-15th-December,2022 for-fifteen-teachers-and-five-non-teaching staff

As-per-ISO-guidelines, Internal-Audit-and-Management-Review-Meeting-were-duly-conducted in Jan-Feb 2023. ISO-External-Audit-Stage I and Stage II-was-held-in-Feb-March-2023.

5. Evidence of Success

The college received ISO 21001:2018 and 9001:2015 certifications in March 2023. The Audit was conducted by Centre-of-Assessments-for-Excellence(COAE), the-first-accredited-education-sector-specific conformity-assessment body in the world.

This-recognition-is-the-validation-of-an-effective-educational-management-system-as-per-international-standards-at-JDMC.

6. Problems Encountered and Resources Required

- There-were-some-resistance/divergent-views-among-staff-which-were-effectively-dealt-with-by-an-effective-change-management.
- The-need-for-expert-guidance-and-clerical-assistance-was-conveyed-to-the-administration-that-made-both-available-to-staff.

BEST PRACTICE 2

1. Title-of-the-Practice

Peer-Student-Mentorship-Programme

2. Objectives-of-the-Practice

- Decentralization,participative-management, and collective-responsibility
- Honing-leadership-skills among student mentors
- Increasing-institutional-knowledge
- Inculcating-spirit-of-peer-support
- Making-students-conscious-of-their-actions-and-their-contribution-towards-college-performance-in-ranking-and-accreditation-frameworks

3.The Context

JDMC-has-been-actively-working-towards-providing-students-with-opportunities-to-enhance-their-skills-and-make-them-ready-to-be-future-leaders. This aligns perfectly with the norms of National-Education-Policy (NEP).

4. The Practice

The leadership encouraged the Students-Union, JDMC to initiate the Peer-Mentoring-Programme. 'Train-the-Mentor'-sessions-were-conducted. The Student-Mentors conducted numerous mentoring sessions department-wise-as-well-as-for-entire-college-as-a-whole. They mentored the students about the history-and-legacy of the college/in frastructure/programs-offered/opportunities-available/add-on-courses /workshops/seminars/Internship-and-Placement-opportunities/Research-and-Innovation-opportunities/Societies-and-Extracurricular-Activities/Cultural-Events/Sports-and-Fitness facilities/Counselling-Services.

The mentors-also-emphasized-the-need-and-importance-of-participation-in-quality-assuring- and-enhancing-accreditation, ranking and audit frameworks- NAAC/NIRF/ISO and how-students'-active-contribution/involvement-can-improve-the-outcomes. They-also-explain ed-Grievance-redressal-mechanisms-available-to-students-including op en-Communication-Channels/Student-Feedback/student-faculty-meetings.

5. Evidence of Success

Mentoring sessions were conducted successfully and effectively. The-initiative-achieved-its-objective-of-empowering-students-by-capacity-building-and-encouraged-peer-learning. The sessions were highly-appreciated-by-the-mentees-and-a-close-knit-relationship-evolved-among-student-body.

6. Problems Encountered and Resources Required

Problem-encountered: Lethargy-on-part-of-students-to-try-to-increase-awareness-about-their-institution-and-understand-their-role-in-growth-of-the-institution.

Resources-required: Need-to-train-more-mentors-and-to-make-mentoring-sessions-a-regular-and-ongoing-feature.

File Description	Documents
Best practices in the Institutional website	https://www.jdm.du.ac.in/best-practices.html
Any other relevant information	https://jdmcollegedu.in/pdf/agar/2023/BEST-PRACTICE-ISO-Proof.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The distinctiveness of the college lies in its commitment to quality in letter and spirit in all spheres of its functioning.

Quality assurance is a conscious process. In its quest towards excellence, JDMC is firmly committed to the principles of systems approach to process management, continuing improvement, evidence-based-approach, risk-based approach, focus on meeting the needs and expectations of learners, ethical behaviour, social responsibility, accessibility & equity and a visionary leadership.

The outcome of following the above principles has been:

- Streamlining of processes/procedures/formats
- Infrastructure-augmentation and efficient resource-management
- Preparation of strategic-plan aligned with accreditation-goals
- Better change-management
- Proactive risk-management
- Using data to make informed decisions
- Self-evaluation, process-assessment and improvement, recurring internal/external audits
- Engaging stakeholders in different processes
- High-quality ICT-based instruction, a dynamic learning-environment, promotion of creativity and innovation in pedagogy/assessment(rubrics)
- Fostering global competencies in students (skill-enhancement/ research-opportunity/entrepreneurship/career-guidance/soft-skills/leadership-skills/international exposure)
- Inculcating value-systems in staff and students- sensitization sessions, dedicated societies/centres, through ECA
- Professional-development of staff, promoting quality research
- Expanding community-outreach and extension-activities-adoption of two villages and one slum and dedicated societies/Centres
- Providing disabled-friendly environment, fee assistance to

needy students

JDMC has demonstrated its conformity to the internationally recognized standards ISO 21001:2018 and ISO 9110:2015 and aims to enhance its reputation and gain greater national and international recognition.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- IQAC plans to initiate and strengthen robust mechanisms in all aspects of the functioning of the institution in the following ways:
- Expansion and improvements in physical-infrastructure
- Expansion and improvements in ICT-infrastructure
- Plan to improve NIRF-Ranking
- Maintain and develop ISO-processes to ensure accreditation
- Start an Incubation-Centre-in-collaboration-with-JDVC
- To establish JDMC as a designated skill based centre of the University of Delhi
- Develop the Centre for International Programmes and the Centre for Disability Studies
- Strengthen the mentor-mentee system and increase the number of mentee institutions under Vidya Vistar Scheme and jointly engage in quality-enhancing measures.
- Generate E-Resources including for the recently-constructed Recording Room
- Facilitate research opportunities and SI and WoS publications
- Conduct FIPs and FDPs especially for newly recruited permanent faculty
- Organise faculty enrichment programmes such as ICT training, student-centric pedagogies and mentoring
- Conduct survey on the needs of the students for specific courses
- Offer need based Add-on courses for students to add to their skill-set and enhance their employability.
- Conduct ICT-capacity-building-programmes for all college staff including teaching and non-teaching
- Continue-with-emphasis-on-Yoga
- Expand-the-opportunities-to-students-for-economic-empowerment
- Continue emphasis on environment-friendly-practices-such-as-

installation-of-STP-for-the-hostel

- Expanding-facilities-and-opportunities-for-people-with-disability
- To make Alumni-an-active-participant-in-the-corporate-life-of-the-college
- Strengthen Grievance-Redressal-system
- Improved-documentation-and-record-keeping
- We are waiting-for-the-financial-approval-for-the-three-new-courses-from-the-UGC-(Approved-by-the-University-of-Delhi):B.Sc.(H)ComputerScience,B.Sc.(H)OperationalResearch and B.Sc.(H)Statistics. Once-the-approval-is-received, we-shall-prepare-to-implement.
- Build a brand for JDMC and improve the 'public-image' of the college.