



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		JANKI DEVI MEMORIAL COLLEGE
Name of the head of the Institution		Prof. Swati Pal
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01125787754
Mobile no.		9811276744
Registered Email		principal@jdm.du.ac.in
Alternate Email		info@jdm.du.ac.in
Address		Sir Ganga Ram Hospital Marg,
City/Town		Old Rajinder Nagar
State/UT		Delhi
Pincode		110060
2. Institutional Status		

Affiliated / Constituent	Constituent
Type of Institution	Women
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	SHILPA CHAUDHARY
Phone no/Alternate Phone no.	+919311130974
Mobile no.	9311130974
Registered Email	iqac@jdm.du.ac.in
Alternate Email	schaudhary@jdm.du.ac.in

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://jdm.du.ac.in/aqar.html
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://jdm.du.ac.in/pdf-2019/College-Calendar-2019-20.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B++	2.76	2017	12-Sep-2017	11-Sep-2022

6. Date of Establishment of IQAC

12-Jan-2015

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Workshop for the non-teaching staff	20-Nov-2019 1	37
National webinar	25-Apr-2020 1	390

National webinar	06-May-2020 1	185
National webinar series	11-May-2020 5	132
National webinar	13-May-2020 1	200
National webinar	18-May-2020 1	262
International Webinar	04-Jun-2020 1	405
Workshop	15-Jun-2020 1	195
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Janki Devi Memorial College	Salary Grant	UGC	2019 365	222195000
Dr. Anupama Rajput	Travel Grant	UGC	2019 365	245806
Janki Devi Memorial College	Non-Salary Grant	UGC	2019 365	2780000
Janki Devi Memorial College	Salary Grant	UGC	2020 365	94400000
Janki Devi Memorial College	Non-Salary Grant	UGC	2020 365	6000000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
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12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Held regular IQAC meetings.
2. Following Audits were conducted: a. Audit of the Administrative office and Accounts office, b. First External Academic Audit, c. Green Audit.
3. Several Skill Enhancement Programmes conducted for students, teaching and non-teaching staff.
4. Ensured feedback from all stakeholders (students, parents, nonteaching staff, employers) and Self Assessment form filled by faculty
5. (a) Creation of online forms for streamlining the compilation of information for AQAR. (b) Creation of official email-ids for staff and students

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Waste management to be made more effective	Done
Refurbishing of the staff room by adding new furniture and a pantry.	Done
Reconstruction of the approach road leading towards the sports field with channels to recharge ground water.	Done
Enhancing the facilities in the gym.	Done
Renovation of existing infrastructure.	Done
Signing MOUs with nearby government schools for sports training of their students as a part of CSR activities to be conducted by the department of Physical Education of JDMC.	Not done (schools and college under lockdown)
Setting up a new computer lab to accommodate the additional number of students who will be joining the college under EWS category from 2019.	Under way (delayed due to lockdown)
Starting an academic e-journal, Perspectives.	Underway
Initiating the annual Distinguished Speaker Series, of which one lecture	Done

will be in the memory of the college founder under the title of 'Brij Kishan Chandiwala Legacy Lectures.

To mark sixtieth year of JDMCs existence, the college planned compilation and publication of a coffee table book (with ISBN) celebrating the heritage and highlighting the momentous occasions that occurred in the last sixty years of the college's existence.

Completed

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Governing Body	03-Dec-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

26-May-2020

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

? The entire admission process of students is fully computerised. ? The process of fee payment for all students is fully digitised. The link for the payment college fee is provided below: <https://payments.billdesk.com/bdcollect/pay?pl400p215> ? At the commencement of each academic semester, timetables are made available on the college website. ? The college website is upgraded to provide information about the institution to all stakeholders curricular activities like attendance of students, internal assessment, timetables, departmental seminars and lectures, extracurricular activities of societies as well as online forms for various processes are managed through the website. ? The online process of selecting Skill Enhancing Courses (SEC)

and Generic Elective Courses (GEC) has been made userfriendly for students. ? Monthly and semesterwise attendance of each student is uploaded on the college website, which students and their parents can access. ? Internal assessment is also uploaded on the college website and can be accessed by students. ? Distribution of provisional certificates to students is done through the online mode. ? Elections to the Students Union are also held online. ? Registration for admission to the hostel is done through a link provided on the college website: www.krishnahosteljdmc.org.in/hms ? Many classrooms are also provided with audiovideo facilities. ? The online process of collecting feedback from students, alumni, parents, nonteaching staff and employers is upgraded. Some of the links are: <http://vyomcafe.com/jdmcforms/stulogin.php> <http://vyomcafe.com/jdmcforms/Nonteaching/login.php> ? The selfassessment form is also filled online by the faculty. The link is: <http://vyomcafe.com/jdmcforms/FORM/teacherlogin.php> ? The process of grievanceredressal is student friendly. Students have been provided a link on the college website, through which they can directly contact the Principal and discuss any problem. The link is: http://vyomcafe.com/jdmcforms/student_grievance_form ? The College uses Digital Sign board (LED Board) and Public Announcement System to share information regarding college events and university notifications. ? Payments and payslips are managed digitally through the PFMS portal. ? The College uses online portals like CPPP for tenders and GeM for daily purchase. ? The Library has access to eresource that are subscribed by the Delhi University Library System. It also subscribes to NList, INFLIBNET. It is fully automated using Libsys software. Bibliographic database of books and journals is also maintained and can be accessed through OPAC, in the library. ? The College made GSuite available to its stakeholders by institutionally registering with Google. ? The IQAC created online forms to streamline the process of compilation of the AQAR. The MIS has also been useful in managing the

challenges brought in by the COVID19 pandemic: ? The institution purchased Zoom handle to facilitate online meetings as well as holding webinars and college events. ? The entire process of teaching learning shifted into the online mode. Teachers used platforms like Google Meet, Skype and Zoom to hold lectures and conduct internal tests and assignments. ? Faculty members used emails to share study material with students through the creation of shared departmental email addresses. Eresources shared by teachers were uploaded weekly on the specially created 'elearning' tab on the college website.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

JDMC is affiliated to the University of Delhi and follows its academic calendar and curriculum for undergraduate and graduate studies. The curriculum is revised at regular intervals, JDMC faculty members contribute to curricula as members of Board of / Committees for syllabus revision and planning. (See annexure for details) See the college website and prospectus for syllabus (<http://www.du.ac.in/du/index.php?page=syllabi>). JDMC faculty is well qualified and efficient; time tables are made and distributed in a timely fashion to ensure efficient curriculum delivery. Classes begin from the first day of the academic session. Students choose their optional papers, GEC and SEC courses in advance. Orientation programmes are held to help students choose the right paper in each semester. The objectives of the course are discussed at length at the onset. The tutorials begin after two weeks of classes. Students are assessed on the basis of mid-term exams/class projects and assignments. Several innovative methods have been undertaken for effective curriculum delivery. Some of them are: • Mentoring system is followed by JDMC. • Student-faculty meetings are held regularly which enable students to air their grievances relating to academics, infrastructure, canteen or interpersonal issues. • Remedial classes are organised for slow learners or those students who may have missed classes due to sports commitments or illness. • Project Based Learning is an effective and student friendly tool to assess students. Students are assigned projects on a topic of their choice. • Internships, educational excursions, field trips and industrial trips are organised to help students to understand the real-world environment and develop soft skills. They provide valuable experiential learning.(See 1.3.2) • Films/ videos, business games, quizzes, group discussions, and brainstorming sessions held to enhance critical power of students. • Theatre has been used as a technique in the teaching -learning process. Students learn the process of creating and performing a dramatic script & critically examine texts through performances. • Seminars and conferences are organised regularly by departments to engage students' interest in different aspects of their subjects. Fifty lectures by luminaries in various fields were delivered under the Distinguished Speaker Series this year. • Mental wellbeing is crucial to the learning process. Counselling sessions are

organised for students, faculty and staff. • The semester exams are conducted smoothly and efficiently. • Mathematica, Maxima, C++, software like Latex and R are used to help students integrate concepts and enhance their presentation, documentation and data analytical skills. • Students also learn skills like translation and creative writing in Skill Enhancement Course (SEC) offered in B.A. Programme. This year a mixed process of physical and online teaching has been followed due to the Covid pandemic. JDMC faculty responded dynamically to the unprecedented situation created by pandemic and learnt & adopted new methods of teaching. ICT and Multi- Media techniques like- Google classroom, Google Meet, Microsoft Office have been used by faculty members for teaching purpose. Assignments have been taken online during the lockdown period. JDMC has a well- stocked library with print and e resources.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
UNLOCKING DEVELOPMENT FINANCE in collaboration with CENTER FOR FINANCIAL ACCOUNTABILITY (CFA) Economics Department	NA	01/09/2019	100	This course inculcates research and analytical skills among students that help in both their employability and entrepreneurship.	This course inculcates research and analytical skills among students that help in both their employability and entrepreneurship.
TRAVEL AND TOURISM in collaboration with DACEE, UNIVERSITY OF DELHI History Department	NA	01/11/2019	100	Focuses on employability through Travel and Tourism Industry by providing them with knowledge relevant to the industry in respect of Travel Tourism Agencies, their operation, organisation, management, financing, marketing and product development.	Knowledge provided: Fundamentals of Travel and Tourism, Types of Travel, Types of Tourism, Tourism Destinations, Role of Travel and Tourism Agencies and other related Organisations, Tourism Management, Air Tariffs and Ticketing, Accommodation etc.
Pratibha: Centre for Foundation	NA	04/08/2019	160	NA	To provide basic Knowledge

Course has completed the third batch of foundation classes for competitive exams

about important topics related to examinations and orient students towards self-study. Topics for lectures were selected keeping in mind the general studies component of various competitive exams.

NSE-ACADEMY CERTIFIED CAPITAL MARKET PROFESSIONAL (NCCMP) in collaboration with National Stock Exchange (NSE) Economics Department

NA

01/08/2019

100

This course creates self-employability or entrepreneurial skills among students. As this course inculcates investment skills among students.

This course creates self-employability or entrepreneurial skills among students. As this course inculcates investment skills among students.

YOGA certificate, Department of Philosophy

NA

16/09/2019

300

focuses on employability

focuses on skill development.

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	POLITICAL SCIENCE	21/07/2019
BA	SANSKRIT	21/07/2019

BA	SOCIOLOGY	21/07/2019
BCom	PROGRAMME	21/07/2019
MCom	COMMERCE	21/07/2019
MA	ENGLISH	21/07/2019
MA	HINDI	21/07/2019
MA	PHILOSOPHY	21/07/2019
MA	POLITICAL SCIENCE	21/07/2019
MA	SANSKRIT	21/07/2019
BA	PROGRAMME	21/07/2019
BCom	COMMERCE	21/07/2019
BA	ECONOMICS	21/07/2019
BA	ENGLISH	21/07/2019
BA	HINDI	21/07/2019
BA	HISTORY	21/07/2019
BSc	MATHEMATICS	21/07/2019
BA	PHILOSOPHY	21/07/2019
MA	HISTORY	21/07/2019
MSc	MATHEMATICS	21/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	187	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
English Department- Soft Skills (Semester III SEC) Hindi Department -Short term course in Translation, in collaboration with Bhartiya Anuvad Parishad	30/07/2020	53
HDFE Department - Life Skill Education (Skill Enhancement Course)	20/07/2020	54
HDFE Department- POC SO walkathon	17/11/2019	50
HDFE Department - An interactive session on Media and Gender (Webinar)	18/05/2020	100
HDFE Department - Dance for kindness	17/11/2019	60
HDFE Department - Demystifying Disability	21/01/2020	31

and Inclusion		
HDFE Department Joy of Giving Week	01/10/2019	67
HDFE Department - Screening for Anaemia	24/09/2019	97
HDFE Department - Talk on Child Rights	03/09/2019	31
HDFE Department - Webinar on 'Negotiating Gender, Space and Violence: What Lock down means for Rights and Freedom'	26/06/2020	187

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	COC - SOCIAL MEDIA MARKETING PART TIME JOB INETRNSHIP IN GURGAON	1
BCom	'Financial Technical Analysis Trading Strategy Development'.	1
BCom	BUSINESS DEVELOPMENT SALES INTERNSHIP IN DELHI AT MISE EN PLACE	1
BCom	Financial Markets Technical Analysis Charts Interpretation & Technical Trading Strategy Developer Intern/Trainee	1
BCom	SOCIAL MEDIA MARKETING WORK FROM HOME JOB INETRNSHIP AT SWOT RELOADED	1
BA	The Crazy Partner	1
BA	Sevenkosmos	1
BA	Skill Genic" Academy	1
BA	The Woodward Journal	1
BA	'Zulements' as Content Writer, 'International MUN' as Official Campus Ambassador , • 'Exblogging'• 'Youth Empowerment	1

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

<p>Feedback Obtained</p> <p>Feedback mechanisms have been incorporated for the overall development of the institution. Students, teachers, employers, alumni, and parents are the important stakeholders in this process. Feedback taken from the stakeholders is compiled, scrutinised and utilized, to improve the overall development of the institution. Multiple modes are used for students' feedback, like the monthly student faculty meetings and the feedback form that is filled at the end of the term. The feedback taken is used to improve the learning and overall development of students. Students and parents can contact the faculty members to discuss any relevant matters during the contact periods. Infrastructure related issues such as canteen facilities, drinking water, washrooms, classrooms and other building infrastructure etc are addressed promptly and a complaint register is maintained to ensure timely redressal of such grievances. Feedback is analysed by the Principal, who seeks inputs from the administrative staff in the Monday morning meetings. The Student Union office bearers are an integral part in this over all feedback process they act as a link between the staff and the students. Internal audit mechanism also serves as a kind of feedback. Kindly see the link for feedback reports- https://drive.google.com/drive/folders/lxpwsrFeVcuSrks2Ei_OyRpCZ_ReYftu?uspsharing</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	B.A.(H) English	60	1152	76
BA	B.A.(H) Economics	60	591	42
BCom	B.Com (Hons)	152	1201	208
BA	B.A.(Prog)	255	1893	366
BCom	B.Com	102	1414	100
BA	B.A.(H) Hindi	51	387	74
BA	B.A.(H) History	85	581	110
BSc	B.Sc. Mathematics	110	571	84
BA	B.A.(H) Philosophy	34	302	30
BA	B.A.(H)	102	849	83

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	3070	200	141	Nil	141

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
141	136	32	30	Nil	16

[View File of ICT Tools and resources](#)[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Janki Devi Memorial college has a mentor-mentee system that was formally started in 2018-2019. Under this system for the year 2019-2020, around 23 students are being allocated to each faculty member and intent is to provide academic support and career counseling. The faculty members regularly interact with students to gauge their intellectual acumen and to help them with making good career choices and encourage them to pursue their interests. There are other modes of mentoring that are also used to provide sustained mentoring in all spheres of academic life, in addition to a formal mechanism like the mentor-mentee system. These include the Student-faculty meetings that are held regularly by all departments in every semester to provide effective and immediate resolution of students' queries and grievances. This too can be looked at, as a semi-formal channel for immediate redressal of student issues, as all these meetings are recorded and efforts are made to immediately resolve issues. Since pandemic crisis that arose last year, faculty members have made their presence via online platform to constantly support their students with their studies and provided moral support throughout. Contact periods have been officially provided in each timetable to ensure extra assistance and help beyond the schedule lectures. Some departments also organized parents-faculty meet for effective mentoring of the students. LINK OF MENTOR-MENTEE LIST:

https://drive.google.com/file/d/1A_vedVrmKLsdYyodS10-4Ne1RHVaTREx/view?uspsharing

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3070	141	21.7:1

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
169	67	102	Nil	49

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers	Designation	Name of the award,
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	receiving awards from state level, national level, international level		fellowship, received from Government or recognized bodies
2019	Dr Rajni Bala Anuragi	Assistant Professor	We the people recognised body
2020	Vandana Madan	Associate Professor	University of Muenster ,Germany, Certificate of Recognition for implementation of the Bystander Intervention Programme ,RISE at JDMC
2019	Dr.V.Rajyalakshmi	Assistant Professor	ICSSR Fellowship--Major Research project sanctioned by ICSSR (Ministry of Human Resource Development),New Delhi.
2019	Dr. Rajshree Chandra	Associate Professor	Fellowship from the Institute for Human Sciences, Vienna
2020	Ms. Nirmala Muralidhar	Associate Professor	"Inspiring Women - Special Award - Community Sensitisation and Outreach", in the first edition of Inspirational Global Women Awards - 2020, received from MVerse Live and BhoopalM team
2020	Ms. Nirmala Muralidhar	Associate Professor	A memento was presented by Centre for Sight
2019	Dr. Shilpa Chaudhary	Assistant Professor	1st Position in the Oral Paper Presentation Session
2020	Dr. Swati Pal	Professor	Vice President, IACLALS (Indian Association for Commonwealth Literature and Language Studies)
2019	Dr. Swati Pal	Professor	VCs Nominee, Member, Music Courses Admission Committee,

			University of Delhi
2020	Dr. Swati Pal	Professor	Member of Executive Committee, Indian Association for Studies in Australia
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	504	III Year	12/06/2020	27/10/2020
BA	518	III Year	12/06/2020	20/11/2020
BA	510	III Year	12/06/2020	02/11/2020
BA	529	III Year	12/06/2020	21/11/2020
BA	516	III Year	12/06/2020	20/11/2020
BA	501	III Year	12/06/2020	28/11/2020
BA	511	III Year	12/06/2020	20/11/2020
BA	526	III Year	12/06/2020	27/11/2020
BA	527	III Year	12/06/2020	21/11/2020
BA	530	III Year	12/06/2020	07/11/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

University of Delhi has a provision of 25 marks for continuous internal assessment in each paper, a rule that is followed by JDMC because it is a constituent college of the University. Students are thus assessed on a continuous basis. Keeping the broad guidelines of the university in mind, our teachers have the liberty to choose how they wish to assess the students continuously. The student progress is monitored through project submissions, presentations, quiz, assignments, role plays, workshops, reports and write ups on field visits etc. From mid March 2020, the classes and CIE are conducted online due to the COVID-19. Efforts are made by faculty to return assignments, tests, tutorials, projects etc. after evaluation in time. The internal assessment for academic year 2019-2020, is done strictly as per the University guidelines. Wherever need is felt, students are given an opportunity to improve and re-submit their work for re-assessment. In special cases, retests are also allowed for students who missed tests due to reasons like medical issues. During odd semester, Out of 25 marks, 5 marks are assigned for attendance as per the University guidelines, thus making attendance an important component of internal evaluation process. A minimum of 66.6 attendance is required as per the University rules. Students failing to score 66.67 in attendance are marked zero (0) out of five (5). Keeping in view the difficulties of present covid19 situations, during even semester, only one component of internal evaluation i.e. internal assignment is adhered in accordance to the University guidelines.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250

words)

The academic calendar issued by the University includes the calendar for the conduct of examinations (provided by the University) and being an affiliated college, the same is followed by the institution for smooth working of the college. The date-sheet for the theory external exams is also sent by the University. It is prepared meticulously to avoid any clashes between papers.

The same is adhered to by the institution. The dates for the internal assessment for every subject are fixed keeping in mind the curriculum and the students understanding of the subject. In-house examinations are conducted on regular basis. In addition to this, if a student needs extra help, remedial classes are conducted by teachers according to the students' requirements. Due to the COVID-19 pandemic and the resultant Lockdown and the disruptions, the examinations could not be conducted as per the schedule. The University announced changes in the Academic Calendar. The date of dispersal of classes for the Even Semester was extended to 18th May 2020 and the evaluation of Internal assessment and other examination work was to be completed by 12th June 2020. The examinations were postponed and were conducted post 30th June 2020. The University notification for extension of even semester dated 28th April, 2020 is available at the link- <http://du.ac.in/du/index.php?mactNews,cntnt01,detail,0cntnt01articleid26795cntnt01returnid83> The original Academic Calendar 2019-2020 is available on the University portal at the following link- http://www.du.ac.in/du/uploads/29032019_Academic_Calendar.pdf The revised Academic Calendar 2019-2020 is available on the University portal at the following link- - University of Delhi (du.ac.in)

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.du.ac.in/du/index.php?page=syllabi>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
501	BA	B.A. (Prog.)	209	209	100%
511	BA	B.A. (H) English	46	46	100%
516	BA	B.A. (H) Hindi	78	78	100%
526	BA	B.A. (H) Philosophy	41	41	100%
529	BA	B.A. (H) Sanskrit	19	19	100%
510	BA	B.A. (H) Economics	47	47	100%
518	BA	B.A. (H) History	76	76	100%
527	BA	B.A. (H) Pol. Science	86	86	100%

530	BA	B.A. (H) Sociology	43	43	100%
504	BCom	B.Com. (Hons)	141	141	100%
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://jdm.du.ac.in/jdmc-form/student-feedback-report.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Projects sponsored by the University	730	JDMC	120000	62700
Interdisciplinary Projects	730	JDMC	40000	0
Interdisciplinary Projects	540	JDMC	30000	30000
Interdisciplinary Projects	330	JDMC-IQAC Research Centre	30000	30000
Minor Projects	365	JDMC	15000	15000
Minor Projects	365	JDMC	60000	30000
Minor Projects	900	JDMC	30000	30000
Minor Projects	540	TLC, Ramanujan College, University of Delhi under PMMNMTT scheme of Ministry of Education	350000	175000
Major Projects	450	ICSSR	800000	320000
Major Projects	1095	JDMC	30000	30000
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
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Technology and Methods for online Sanskrit Teaching	Department of Sanskrit	22/05/2020
MS-EXCEL: Basics and Intermediate	Department of Mathematics	09/05/2020
Web Content Licensing	IQAC	06/05/2020
Women and Cinema	Department of English	05/05/2020
Preventing Plagiarism: Producing Quality Research	IQAC	25/04/2020
Recent Development in Capital Market	Department of Commerce	28/02/2020
Governance Structure of Companies in India: Issues and Solutions	Department of Political Science	12/02/2020
Workshop on Physical Theatre	Bardolators	17/09/2020
Shakespeare in Germany and the Invention of Politics and Re-inventing Shakespeares Magic: Music and Media in the Reception of A Midsummer Nights Dream	Department of English	12/09/2019
Meet the Authors: Devapriya Roy and Saikat Majumdar	Department of English	05/09/2019
Workshop on Physical Theatre	Department of English	04/09/2019
Using RTI - Exercising the Right to Question	Department of English	04/09/2019
Translation and the World	Department of English	20/08/2019
Graphic Fiction	Department of English	25/07/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Visiting Fellowship (1st March, 2020 - 31st May, 2020)	Rajshree Chandra	Institute of Human Sciences (IWM), Vienna.	01/03/2020	International
Inspiring Women - Special Award - Community Sensitisation and Outreach	Nirmala Muralidhar	MVerse Live and Bhoopal M team	08/03/2020	"Inspiring Women - Special Award - Community Sensitisation and Outreach", in the first edition of Inspirational Global Women Awards - 2020

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	2	1

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Commerce	3	0
National	Economics	1	0
National	English	1	0
National	Hindi	7	0
National	Political Science	2	0
International	Commerce	2	3.35
International	Economics	1	0
International	English	2	3.68
International	HDFE	1	0
International	Mathematics	1	0.58
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	5
Hindi	5
History	2
Political Science	3
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
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Delhi Election Video Makes it Clear the BJP Wants to Harvest Your Hate, Not Your Love	Rajshree Chandra	The Wire	2020	0	Janki Devi Memorial College, University of Delhi	Nil
An (Un)Enlightened Sadhguru in King Modis Court	Rajshree Chandra	The Wire	2020	0	Janki Devi Memorial College, University of Delhi	Nil
Indias Auto-Immune Disorder: The Gap Between Law and Rule of Law	Rajshree Chandra	The Wire	2020	0	Janki Devi Memorial College, University of Delhi	Nil
An Analytical Study on Inflationary Expectations with Reference to Evidences from the World	Trisha Jolly	Test Engineering and Management	2020	0	Amity School of Economics, Amity University, Noida	Nil
The Flawed Dichotomy of Durga-Mahishasura : An Advaitic Postscript	Deepshikha Shahi	Prabuddha Bharata	2020	0	University of Delhi	Nil
The History of the Arthashastra: Sovereignty and Sacred Law in Ancient India (Book-review)	Deepshikha Shahi	Global Intellectual History	2020	0	University of Delhi	Nil
Advaita and the Po	Deepshikha	Book Title:	2020	0	University	Nil

ssibility of a Post-Western International Relations Theory	Shahi	Relevance of Indias Ancient Thinking to Contemporary Strategic Reality Edited by Arvind Gupta and Arpita Mitra Publisher: Aryan Books (New Delhi)			of Delhi	
Sufism: A Theoretical Intervention in Global International Relations	Deepshikha Shahi	Publisher - Rowman and Littlefield (London and New York)	2020	0	University of Delhi	Nil
Foregrounding the Complexities of a Dialogic Approach to Global International Relations	Deepshikha Shahi	All Azimuth: A Journal of Foreign Policy and Peace	2020	0	University of Delhi	Nil
Indias Forest Rights Act: Righting indigeneity, subverting property	Rajshree Chandra	Book Title: Human Rights in India Edited by Satvinder Juss Publisher: Routledge (London and New York)	2020	0	Janki Devi Memorial College, University of Delhi	Nil
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
An	Trisha	Test Eng	2020	Nil	Nil	Amity

Analytical Study on Inflationary Expectations with Reference to Evidences from the World	Jolly	Engineering and Management				School of Economics, Amity University, Noida
Indias Auto-Immune Disorder: The Gap Between Law and Rule of Law	Rajshree Chandra	The Wire	2020	Nil	Nil	Janki Devi Memorial College, University of Delhi
An (Un)Enlightened Sadhguru in King Modis Court	Rajshree Chandra	The Wire	2020	Nil	Nil	Janki Devi Memorial College, University of Delhi
Delhi Election Video Makes it Clear the BJP Wants to Harvest Your Hate, Not Your Love	Rajshree Chandra	The Wire	2020	Nil	Nil	Janki Devi Memorial College, University of Delhi
Indias Forest Rights Act: Righting indigeneity , subverting property	Rajshree Chandra	Book Title: Human Rights in India Edited by Satvinder Juss Publisher: Routledge (London and New York)	2020	Nil	Nil	Janki Devi Memorial College, University of Delhi
Foregrounding the Complexities of a Dialogic Approach to Global International	Deepshikha Shahi	All Azimuth: A Journal of Foreign Policy and Peace	2020	Nil	Nil	University of Delhi

Relations						
Sufism: A Theoretical Intervention in Global International Relations	Deepshikha Shahi	Publisher - Rowman and Little field (London and New York)	2020	Nil	Nil	University of Delhi
Advaita and the Possibility of a Post-Western International Relations Theory	Deepshikha Shahi	Book Title: Relevance of Indias Ancient Thinking to Contemporary Strategic Reality Edited by Arvind Gupta and Arpita Mitra Publisher: Aryan Books (New Delhi)	2020	Nil	Nil	University of Delhi
The History of the Arthashastra: Sovereignty and Sacred Law in Ancient India (Book-review)	Deepshikha Shahi	Global Intellectual History	2020	Nil	Nil	University of Delhi
The Flawed Dichotomy of Durga-Mahishasura : An Advaitic Postscript	Deepshikha Shahi	Prabuddha Bharata	2020	Nil	Nil	University of Delhi

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	58	250	42	59
Presented papers	15	8	Nil	Nil

Resource persons	6	10	4	1
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
International Yoga Day 21st June, 2020	5 DGBN and NCC, JDMC	1	19
Covid Awareness Camp 28th march, 2020	NCC, JDMC	1	25
World Water Day 22nd March 2020	5 DGBN and NCC, JDMC	1	60
Walkathon- Strides for Retinoblastoma Awareness 25th February 2020	Centre for Sight	1	100
Organized a waorkshop on -How to prepare for UPSE CSE during graduation 18th January 2020	Unique Shiksha and Political Science Department, JDMC	5	120
National Youth Day 12th January 2020	5 DGBN and NCC, JDMC	1	65
Kagil Vijay Diwas December 2019	NCC, JDMC and VEERTA	1	130
Immunization Rally December 2019	5 DGBN and NCC, JDMC	1	70
Run For Unity December 2019	5 DGBN and NCC, JDMC	1	70
POCSO Awareness Walkathon 17th November 2019	NGO Samadhan and supported by Womenite	1	50

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
1. Dance for kindness (17th November, 2019)	Certificate of Participation	Lifest, Those in Need and Kind Beings and World Animal Protection,	60

		India	
2. POCSO Awareness Walkathon (17th November, 2019)	Certificate of Achievement	Samadhan Abhiyan	50
3. Joy of Giving Week (1st October, 2019 - 6th October, 2019)	Certificate of Achievement	Collaborative certificate - Womenite Department of HDFE, JDMC	67
4. Screening for Anaemia (24th September, 2019)	Certificate of Achievement	Integrated District Health Society, Central Delhi state health mission	98
5. Contribution to National Cadet Corps (NCC)	Veerta Award 2019	Veerta: The Youth Power of India	55
6. Project on Early detection and screening of retinoblastoma	Certificate of Achieve	Collaborative Certificate (Centre for Sight and , JDMC)	63
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Dance for Kindness	World Animal Protection India, Life vest India, Those in Need and Kind Beings	Dance for kindness (17th November, 2019)	1	60
POCSO Awareness Walkathon	Samadhan NGO and supported by Womenite.	POCSO Awareness walkathon (17th November, 2019)	1	50
Joy of Giving Week	Department of HDFE in collaboration with Womenite	Joy of Giving Week (1st October, 2019 - 6th October, 2019)	2	67
National Nutrition Mission	Department of HDFE NSS, JDMC, University of Delhi	Screening for Anemia (24th September, 2019)	2	98
Sensitization Workshop	Centre For Sight	Sensitistion workshop at Delhi Police Training School (21st August, 2019)	2	40

Pitampura Blood Bank	State Blood Transfusion Council Govt. of NCT of Delhi	Voluntary Blood Donation	Nil	1
Spitting Kills	ACF	Campaign	Nil	5
Spitting Kills	Sambandh Health Foundation	Campaign	Nil	3
Networked Editorial Communication Project	Uldine Teave	Online News Anchor	Nil	1
Social Law - National Certification Program	International Centre for Culture and Education (ICCE)	Inspire youth about Indian Constitution and Judicial System	Nil	1
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Research Project: 'Barakat of the Sufi Mothers: Case Studies of the Mazars of Bibi Zulekha and Bibi Fatima in collaborations with Dr. Ehsanollah Shokrollahi, Director, Persian Research Centre, New Delhi and Dr. Syed Mohd Ali Nizami, Sajjada	Students: 6 Teachers: 2	JDMC	365
Project on Building Social and Emotional Well Being in Young Adults	Students: 36 Teachers: 2	JDMC	365
Project on Early detection of white eye reflex in children in collaboration with Centre For Sight	Students: 63 Teachers: 2	JDMC	365
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Linkage with an NGO	Internship	NGO Kind Beings	23/02/2020	22/03/2020	Student-01
Field Trip to Aditya Birla Sunlife by Aamdani Society	Field Trip with the purpose to get an insight into working of Mutual funds.	Aditya Birla Sunlife	17/02/2020	17/02/2020	Students-40
Internship	Internship program on Rehabilitative services in oncology	Dr. Bhumika Rathore (Founder and Head for a Maxillofacial prosthetic unit at Safdarjung Enclave, New Delhi Certified for Ocular and Orbital prosthesis)	01/01/2020	31/03/2020	Teacher- 1 Students- 31
For the placement of final year students	Recruitment Drive	Tata Power	16/03/2019	16/03/2019	Students (Selected) - 2
For the placement of final year students	Recruitment Drive	FIS GLOBAL	24/02/2020	24/02/2020	Students (Selected) - 30
For the placement of final year students	Recruitment Drive	ISA	12/02/2020	12/02/2020	Students (Selected) - 03
For the placement of final year students	Recruitment Drive	Concentrix	10/01/2020	10/01/2020	Students (selected) - 44
For the placement of final year students	Recruitment Drive	IN COUNTRY	07/08/2019	07/08/2019	Students (Selected) - 20
For the placement of	Recruitment	CAPGEMINI	05/03/2020	05/03/2020	Students (Selected) -

final year students	Drive				4
For the placement of final year students	Recruitment Drive	EY	27/07/2019	31/07/2019	Students (Selected) - 13
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Womenite	22/07/2019	Purpose-Through this students will get opportunities to connect the classroom experience to the outside world Activities - organising lectures, workshops, community based internships, Public awareness campaigns, collaborative certificates	99
ALS Wellness Network Private Limited (Zyego)	17/01/2019	Psychological Counselling, Group therapy sessions/workshops for students, faculty and administrative staff.	300
Robin Hood Army	01/10/2019	Purpose - Students get hands on experience, get the opportunity to use their theoretical knowledge in the practical(real) field Activities - Food Drives, special Drives on festivals, Women Empowerment Childrens Education	99
Saraswati Accountants Software Pvt Ltd.	05/02/2020	Add-on course (Training) on TALLY D5 ERP-9	45

National Stock Exchange (NSE) Academy	01/07/2019	To conduct Add-on course NCCMP	23
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
634238	634238

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Video Centre	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Libsys Software	Fully	Web centric	2003

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	75433	3300870	813	407633	76246	3708503
Reference Books	3317	1286152	83	172201	3400	1458353
e-Books	160809	23500	7500	5900	168309	29400
Journals	68	1195289	69	248370	137	1443659

Total	998	3	998	25	3	19	9	100	0
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4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Interactive classroom link created in March, 2020 came into existence when the COVID-19 pandemic struck online classes became the norm. This link is available on the college website contains question banks, study material, reference links, videos.	http://jdm.du.ac.in/interactive-classroom.html

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
5612600	3622137	11820500	10752630

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

A Complaints Register is maintained to record any fault or deficiency noted by faculty, staff, or students. The caretaker examines the register and takes the necessary steps to overcome the deficiency. Electricians and plumbers are hired to remove the electrical or plumbing faults. After attending the fault, the electrician/plumber report to the caretaker whether the fault has been removed or if they need some material to get the infrastructure in working order. The required material is purchased from open market and used to repair the damaged part according to competitive rates if the items are within Rs 25,000/- or procured through GEM or online notice/quotation tender on college website. For maintenance of building, if any defect is noticed, it is examined by the consultant engineer. As per his advice, the necessary steps are taken. Minor repairs are done through contractors. For major repairs, tenders are uploaded on the college website and the CPP in the case estimated expenditure is above 2.5 lakhs. The tenders received are examined by the consultant engineer, AO and the caretaker. Comparative statement is prepared and the job is allotted to L1 after approval of the competent authority. The building is examined from time to time by the Engineer and the Architect for structural stability. As far as possible, the college makes purchases through GEM except for those items that are either not available on GEM or require customization. PABX System, CCTVs, R.Os, air conditioners, water coolers and generators are under AMC for their maintenance and proper utilization. Any fault in computers, projectors, audio system is examined by technical experts, and necessary repairs done as per GFR, according to the cost involved. Sports and Library facilities are properly maintained and the required repair and renovation is done as per GFR. For all procurement, the college follows the latest GFR (2017)

<http://www.jdm.du.ac.in>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Shri Autar Krishna Scholarship	14	500000
Financial Support from Other Sources			
a) National	PMSSSS J. K.	10	107750
b) International	NA	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
BSE Training Session (Aamdani society)	16/09/2019	20	Bombay Stock Exchange
Travel and Tourism Career Counselling Session (History Department)	30/09/2019	34	Adult Education University of Delhi
Bystander Programme on Gender Sensitization (History Department)	02/11/2019	41	NGO, Women Power Connect
Workshop on Stock Market (Aamdani Society)	06/09/2019	50	ISM (Institute of stock Market)
Personal Counselling (Counselling Committee)	28/08/2019	110	ALS Wellness Network Pvt Ltd (Zyego)
Online Aerobics Session (IQAC and Physical Education Department)	07/05/2020	34	Reebok Fitness Professional
Two Credit Course, 'Working with Advanced Excel 2013'	29/01/2020	12	NIIT
Meditation Session 'How to Control Your Mind' (Chetna Society)	04/09/2019	61	Brahmakumaris Organization
Radian-ce, The Mathematics Society (Mathematics	09/05/2020	55	Maths Department, JDMC

Department)			
Orientation Session on 'Digital Marketing'	15/10/2019	90	Profility Consulting Private Limited
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Pratibha-Centre for Foundation Classes	116	Nil	Nil	Nil
2019	Career Opportunity Cell Seminar On 'Career in Banking' By NIIT	Nil	106	Nil	Nil
2019	Career Opportunity Cell Profile Oriented Session' By PIBM	Nil	117	Nil	Nil
2019	Career Opportunity Cell Seminar On "How To Do Well In Aptitude Test For Higher Studies And Campus Recruitment" By TIME	Nil	81	Nil	Nil
2019	Career Opportunity Cell 'Workshop on Resume Building' by UPPERCASE	Nil	96	Nil	Nil
2019	Career Opportunity Cell Seminar On 'CV Writing' By TIME	Nil	95	Nil	Nil

2019	Career Opportunity Cell Career Alignment Test By UPES	Nil	28	Nil	Nil
2019	Career Opportunity Cell Seminar On 'Management Education in Nation Building' By St. Xavier's College	Nil	139	Nil	Nil
2019	Career Opportunity Cell Webinar On 'What to Do During the COVID Crisis to Accelerate Your Career'	Nil	174	Nil	Nil
2019	Career Opportunity Cell Webinar by DakshSethi on 'Gd-Pi Preparation, LinkedIn Optimisation'	Nil	60	Nil	Nil

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Ernst Young, ISA, CAPGEMINI, FIS GLOBAL, TATA POWER, CONCENTRIX	411	87	In Country, FIS POOL DRIVE	72	11

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	1	B.Sc. (Hons.) Mathematics	Mathematics	IIT, Madras	M.Sc. (Mathematics)
2020	1	B.Sc. (Hons.) Mathematics	Mathematics	IIT, Roorkee	M.Sc. (Mathematics)
2019	1	B.A. (Hons.) Sociology	Sociology	TISS, Hyderabad	MA in Women's Studies
2019	9	B.A. (Hons) History	History	University of Delhi	M.A. (History)
2019	1	B.A. (Hons) English	English	Jawaharlal Nehru University	M.A. (Comparative Religion)
2019	1	B.A (Hons) English	English	Jamia Millia Islamia	M.A. (English)
2019	2	B.A (Hons) English	English	Ambedkar University Delhi	M.A (English)
2019	4	B.A. (Hons.) Economics	Economics	Delhi School of Economics	M.A. (Economics)
2019	1	B.Com	Commerce	ICFAI Business School	Post Graduate Program in Management
2019	1	B. Com (Hons.)	Commerce	Symbiosis School of Banking and Finance, Symbiosis University	MBA in Banking and Finance

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	4
GATE	1
CAT	2
Any Other	14

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Monoculo Fintastic'19	Inter-College	200
Avani, The Environmental Club, Green Matter 2020 (Annual Debate Competition)	Inter-College	19
Bardolators, Exordium 2.0	Inter-College	20
Bardolators, Bardoratory	Inter-College	26
Euphonie, Western Music Society	Inter-College	50
Euphonie, Western Music Society	Inter-College	24
Hindi Department	Inter-College	120
Abhivyakti Hindi Debate Competition	Inter-College	16
Music, Ragini Classical music competition	Inter-College	14
Mathbola, Department of Mathematics	University	40
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	1st Position	International	Nil	1	17/326	Kanishka Khurana
2019	3rd Position	International	1	Nil	1332	Anisha Kumari
2020	3rd Position	International	1	Nil	1332	Anisha Kumari
2019	1st Position	National	Nil	1	19/1344	Khusi Sikri
2019	2nd Position	National	Nil	1	706	Mansi Misra
2019	1st Position	National	Nil	1	17/326	Kanishka Khurana
2019	1st Position	National	1	Nil	Nil	Diksha Sardana
2019	1st Position	National	1	Nil	Nil	Diksha Sardana
2019	2nd Position	National	1	Nil	1896	Ritika

2019	2nd Position	National	1	Nil	1046	Neha Kumari
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students' Union elections are conducted through online voting, a fair and eco-friendly process which saves huge quantity of paper that would otherwise be used for conventional paper ballots. The Students' Union comprises elected office bearers and nominated members working throughout the year under the guidance of Staff Advisers. They organise academic and cultural activities at inter and intra-college levels. Such activities, including debates and seminars, music, dance and theatre events, are aimed at providing opportunities to the students to exhibit and develop their talent. Some of the highlights of the events organised by the Union are as following: ? Orientation Day. ? Diamond Jubilee Celebrations. The Inaugural lecture of the Distinguished Lecture series was made by The Hon. Vice-President of India Shri Venkaiah Naidu. ? Independence Day Celebrations. ? Badge Ceremony of the Students Union. ? Teacher's Day Celebration. ? Delhi Times Fresh Face Contest Season 12. ? Annual Diwali Mela. ? Symphony- The Annual Cultural Festival of Janki Devi Memorial College. The festival showcased photo exhibitions, street plays, dance performances, both Western and Folk, competitions like Classical Dance Competition and Hindustani Classical Solo Vocal, Rangoli and Mehndi Competitions. There were many events and competitions held by the several committees and societies of JDMC which attracted students across colleges of Delhi University. The three-day festival ended on an enthralling show by Jass Manak. Students are also members of the Cultural Committee, Discipline Committee, Sponsorship Committee and Canteen Committee and work in tandem with the Associations, Clubs, and Societies of the college. The President and Vice-President are also members of the IQAC Committee.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Janki Devi Memorial College Alumnae Association located at Janki Devi Memorial College, Sir Ganga Ram Hospital Marg, New Delhi-110060 has been registered under Societies Registration Act XXI of 1860 vide Registration No. S/1881/2018 on 27th March 2018. The area of operation of the Association shall be the whole of India.

5.4.2 – No. of enrolled Alumni:

6512

5.4.3 – Alumni contribution during the year (in Rupees) :

140591.49

5.4.4 – Meetings/activities organized by Alumni Association :

Association meetings are held on a regular basis to discuss important matters, organization of events and to allot duties for the smooth functioning of the events. Events held during July 2019 to June 2020 (Latest to Oldest)

- 1.KaviSammelan - Indradhanush on 27th May 2020 (Online event held on Zoom)
- 2.Social Outreach Activity- Ration Distribution to daily wage earners on 4th May 2020.
- 3.Distinguished Speakers Series on 'Decoding Body Language: An Indispensable Art' by Retd. Lt. Rita Gangwani held on 27th February 2020.
- 4.Interactive Session on 'Role of Spirituality in Personality Transformation

and Gaining Competitive Strength' held on 25th January 2020. 5.Workshop on 'Cancer Awareness: Survival and Prevention' held on 20th September 2019.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The College attempts at all times to involve all stakeholders to participate in the process of decision-making as well as provide continual feedback. It was decided by the IQAC members that parents being important stakeholders in the institution, should be inducted into the IQAC as members. A policy was framed to effect this change and parents were invited to submit applications to join as members of the IQAC committee. It will certainly be beneficial to have parental opinion and direct contact with parents regarding initiatives to improve quality, and it will involve the parent body more actively in the management of the institution. Parents have also been invited to interactive sessions in various departments and have been asked to give their feedback about all aspects of the institution, from pedagogical practices to infrastructural issues and extra and co-curricular activities. They were invited to make suggestions about whatever aspect they felt could be improved upon. Of course, parental feedback is sought through an online form that is filled annually to assess what the parents feel about the teaching-learning process of the institution. When the lockdown started and students started facing mental health issues, the college addressed this need by inviting parents to the webinars on mental health. They were also invited to join Yoga sessions with their wards. This has resulted in a greater sense of involvement and participation in the management of activities as well as in the teaching-learning system of the college. The faculty is always given the space to discuss all issues at the regularly held Staff Council meetings and to make suggestions that can be carried forward. One such suggestion came in the form of the Academic Audit, where the faculty decided that the students' feedback or their own self-assessment was not enough to achieve academic and pedagogical excellence. There was a need for a new benchmark. It was agreed that an academic audit should be held annually where an expert in the discipline concerned would be invited to assess every aspect of individual and departmental level academic and co-curricular activities. The first of these audits for the Academic Session 2019-2020 was conducted successfully. On receiving their report, each department further discussed it at department level meetings in detail and decided upon steps to be taken to strengthen all practices. This is certainly an example of collective decision making, which has been a productive step to bring about new developments in the teaching-learning process. Initiating an academic audit and discussing the report collectively as a department has increased transparency in work and given the faculty a sense of ownership. It has been a very positive participatory development. Besides these specific measures taken, all other practices for decentralization and participatory management such as Student Faculty meetings, participation of students as well as non-teaching staff in many college committees, the Internal Audit by the Faculty of the Administrative and Accounts sections of the college as narrated in previous AQARs, continue. Please refer to Annexure 6.1.1 for related documents. Link for Annexures: <https://drive.google.com/drive/folders/1oSHEFBsf4THihHgTcNfND4wQi51Ei5L?uspsharing>

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
<p style="text-align: center;">Curriculum Development</p>	<p>The curricula of both Undergraduate and Postgraduate courses are designed by Departments at the University level. Faculty members are part of Committees and Board of Studies instituted by the University to frame/change syllabi when required. • A faculty member of the Department of Sociology supported the auditing of the Course structure and syllabus (September and October 2019) for NCU-SOM program Bachelors of Arts (Hons.) Sociology. • A faculty member of the Department of English has been a course writer for some units in the IGNOU courses: "Drama and Short Fiction" and "Poetry, Drama and Short Fiction" for the course Writing from the Margins. She has also been the resource person for a series of video lectures on "Eighteenth Century of the Novel" for the CEC and has also published a lecture on "Early Women Romantic Poets" in the CEC News. For additional details please refer to 1.1.1 Please refer to Annexure 6.2.2 for related documents. Link for Annexures: https://drive.google.com/drive/folders/1oSHEFBsf4THiihHgTcNfND4wQi51Ei5L?uspsharing</p>
<p style="text-align: center;">Teaching and Learning</p>	<p>The institution continues with its earlier initiatives like monthly student-faculty meetings, online feedback forms, online self-assessment for faculty, workshops and FDPs, contact periods and remedial classes to improve the teaching-learning process. ? The IQAC of the college has continued the Mentor-mentee system to provide personalised guidance to students. ? Add-on and Certificate courses. ? Ongoing five-year MoU with the Department of Psychology, University of Muenster, Germany. ? Pratibha Centre for Foundation Classes assists students for competitive exams. Due to the commencement of the Covid'19 pandemic, the entire teaching-learning process successfully shifted into the online mode since March 2020. ? The institution purchased a Zoom handle to facilitate online meetings between the various stakeholders as well as holding webinars and college events. ? The entire process of teaching learning shifted into the online mode. Teachers</p>

used platforms like Google Meet, Skype and Zoom to hold lectures and conduct tests and assignments for the Internal Assessment. Faculty members used emails to share study material with students. This process was also streamlined through the creation of shared departmental email addresses which made the sharing of information more transparent and synchronised. All e-resources shared by the teachers were uploaded weekly on the specially created 'e-learning' tab on the college website for students to easily access. The IQAC organised a webinar on 'ICT in Teaching-Learning: Using Google Classroom' on 14th and 17th April 2020 to assist teachers in using virtual teaching platforms. The institution successfully initiated the process of external academic audit, which strengthened the quality in the teaching-learning process. For additional details please refer to 1.3.1, 2.3.2, 3.5.3, 5.1.3, 5.2.3 and 6.5.5

Examination and Evaluation

Examinations and evaluation are conducted as per the rules and guidelines of the University of Delhi to which the college is affiliated. In addition to the semester exams, each department holds mid-semester exams, quizzes and class tests for the students. Tutorials are held regularly for students and their skills are tested and feedback is provided by the faculty. The Monitoring Committee scrutinises the internal assessment calculated by the teachers. Teachers from every department are part of the process of paper-setting, invigilation of exams and evaluation of answer scripts. Due to the pandemic and continuation of teaching in the online mode, evaluation and internal assessment for students were also conducted virtually.

Research and Development

In September 2019, a new initiative was taken by the College Research Committee to encourage the students to conduct research with faculty members as their mentors. These projects were carried out by faculty members who are responsive to the needs of learners in both local and global contexts and train the students to conduct research. The proposals were scrutinized by

experts, who gave valuable feedback, based on which departments continued on research projects. In total 50 research proposals were approved with the involvement of 1560 students. For additional details please refer to 1.3.2, 3.1.1 and 3.5.2 Please refer to Annexure 6.2.2 for related documents. Link for Annexures: <https://drive.google.com/drive/folders/1oSHEFBsf4THihHgTcNfND4wQi51Ei5L?uspsharing>

Library, ICT and Physical Infrastructure / Instrumentation

Library: The Library always strives to adopt new strategies to enhance the quality of services provided in library services. With this view, it is ensured that every student of the college becomes a member of the library. Students are constantly informed about Library events through various modes of communication and by keeping the membership desk open for them. A two-tier orientation programme has been introduced for the first-year students in the 1st and 2nd semester this involves ICT training focusing on e-resources. However, the orientation is also open for all students of the college to attend. The Book Exhibition and Library Festival are two important annual activities of the library. Besides the Nlist database, the Library also provides access to e-resources subscribed by DULS, to provide additional learning resources to the students during the online teaching period that was precipitated by the Covid'19 pandemic. ICT: To provide easier access to the students, the computer laboratories have been shifted and reconstructed in the same area. The college through its on-going MoU with ICT Academy has: ? Registered with Oracle Academy Portal. ? Access to ICT Academy Online Learning Portal. ? 45 students participated in the Training programme on 'Employability Skill Training in Financial Literacy'. ? 16 students participated in New India Learnathon 2020 for Certification from AWS (Amazon Web Services), Cisco, STEP (Hindu Group), Mathworks, Automation Anywhere, Salesforce and VMWARE. ? 100 students participated in Power Seminar, online webinar knowledge series through its SKYCAMPUS initiative. Due to the commencement of the Covid'19 pandemic, the entire teaching-learning process successfully shifted into the online

mode since March 2020. ? The institution purchased a Zoom handle to facilitate online meetings between the various stakeholders as well as holding webinars and college events. ? The entire process of teaching learning shifted into the online mode. Teachers used platforms like Google Meet, Skype and Zoom to hold lectures and conduct internal tests and assignments. ? Faculty members used emails to share study material with students. This process was also streamlined through the creation of shared departmental email addresses which made the sharing of information more transparent and synchronised. ? All e-resources shared by the teachers were uploaded weekly on the specially created 'e-learning' tab on the college website for students to easily access. ? The IQAC organised a webinar on 'ICT in Teaching-Learning: Using Google Classroom' on 14th and 17th April 2020 to assist teachers in using virtual teaching platforms.

Physical

Infrastructure/Instrumentation: ? To provide easier access to the students, the computer laboratories have been shifted and reconstructed in the same area. ? The Sports Room has been shifted to a location closer to the sports ground for the convenience of students. ? A new room for the Students' Union has been constructed behind the auditorium. ? Three activity rooms have been constructed on the second floor above the Music Rooms. For additional details, please refer to 4.1, 4.2, 4.3.1, 4.4 and 7.1.3

Human Resource Management

- The Institution regularly organises training programmes for the professional development of its staff. ? Various welfare schemes like child-care leave, medical leave, study leave, etc are available to the staff. ? The Department of Philosophy organised a 'Yoga Certificate Course', in collaboration with the Ministry of Ayush, Government of India and the Morarji Desai Institute of Yoga. ? The Counselling Committee and Chetna society conducted events to promote the emotional well-being of students and staff of the college. ? Ms Sania Bedi, Counselling Psychologist, is a counsellor-on-call. ? Continuation of MoU with ALS Wellness Network Private

Ltd. (Zyego) for online counselling. ? The Department of HDFE conducts various activities of social and community outreach. It has an ongoing research project in collaboration with Centre for Sight on Retinoblastoma. Other programmes include 'Dance for Kindness' to celebrate World Kindness Day, POCSO Awareness Walkathon to create awareness about child sexual abuse, 'Joy of Giving Week' with disadvantaged children and senior citizens, and Screening for Anaemia in the College. For additional details, please refer to 3.5.3, 5.1.2 Please refer to Annexure 6.2.2 for related documents. Link for Annexures: <https://drive.google.com/drive/folders/1oSHEFBsf4THiihHgTcNfND4wQi51Ei5L?uspsharing>

Industry Interaction / Collaboration

The Career Opportunity Cell provided an interface between the Industry and the students of the college, helping them towards economic independence. It organised several programmes like: ? Seminars and talks by experts for students to enhance their employability skills. ? Recruitment drives, through which 70 students were recruited by companies like EY GDS, Convergys, Concentrix, Wipro, ISA Global and Aerolith Business. The IQAC has proposed setting up of the "Centre for Career Counselling and Opportunities and Skill Enhancement" to strengthen the efforts towards interaction with industry. The Centre will be functional from the academic session 2020-21. For additional details, please refer to 3.5.2 and 5.2.1

Admission of Students

Admission of students to the college is through an online process regulated by the University, which is completely transparent, as we strictly abide by all the rules and regulations that the University decides.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	The Accounts Sections uses various software applications to maintain a digital and transparent accounting system. The PFMS software is used as a digital payment-cum-accounting network. Tally is used to maintain accounts and to prepare the cash-book and ledger of all accounts. The Payroll software has been introduced to digitally prepare

	the salary and salary-slips of the staff. The Pension software has also been used to digitally prepare the pension of the retired staff.
Student Admission and Support	Admission of students to the college is through an online process regulated by the University.
Examination	Examinations and evaluation are conducted following the rules and guidelines of the University. The college uses an ERP module to collect and calculate the attendance and internal assessment of students. Since the commencement of online teaching-learning from March 2020, the teachers have successfully conducted the entire process of mid-semester examinations and practical exams in the virtual mode.
Planning and Development	All planning, policy-decisions and implementation is done democratically and with inclusive participation. Due to the Covid'19 pandemic, the institution adopted the mechanism of Zoom meetings to discuss and decide on all aspects of functioning. ? The Principal had regular virtual meetings with the faculty to facilitate the transition to online teaching. An online Staff Council meeting was also held. ? The Principal regularly meets with administrative staff to smoothen the executive functioning of the institution. ? Departments organised Zoom and Google Meet meetings to deliberate on curricular matters as well as hold Student-Faculty meetings. ? Special meetings were held for various committees to manage specific activities like internal assessment, examinations and grievance-redressal through online mediums. ? Online screening of forms for the post of Assistant Professor in various departments was initiated.
Administration	The College employs CPPP (Central Public Procurement Portal) for tenders and GeM (Government e Marketplace) for daily purchase through bidding and comparison of products.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended	Name of the professional body for	Amount of support
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		for which financial support provided	which membership fee is provided	
2019	Rajshree Chandra	2019 Annual Meeting on Law and Society	Law and Society, Washington DC	Nil
2019	Deepshikha	Classical Indian and Chinese World Views on Global Order: A Comparison	World Peace Forum and Peking University Berggruen Research Center	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	National Webinar on "Manage your physical and mental health during Covid'19: Let Yoga Unleash your Power to Revive your Spirit"	National Webinar on "Manage your physical and mental health during Covid'19: Let Yoga Unleash your Power to Revive your Spirit"	18/05/2020	18/05/2020	97	11
2020	National webinar on "Training on Tally and Cyber Security"	National webinar on "Training on Tally and Cyber Security"	13/05/2020	13/05/2020	67	133
2020	Online Aerobics Session	Online Aerobics Session	07/05/2020	07/05/2020	40	5
2020	National webinar on Web Content Licensing	NA	06/05/2020	06/05/2020	185	Nil
2020	National Webinar Series on 5-Day	National Webinar Series on 5-Day	05/05/2020	11/05/2020	48	2

	Fitness Capsule	Fitness Capsule				
2020	Hindi: Apaar Sambhavnaon Ka Kshetra	NA	02/05/2020	02/05/2020	112	Nil
2020	National Webinar on "Preventing Plagiarism: Producing Quality Research"	NA	25/04/2020	25/04/2020	390	Nil
2020	"Gender Sensitisation at the Workplace"	"Gender Sensitisation at the Workplace"	04/03/2020	04/03/2020	85	20
2019	NA	Governance of Colleges of University of Delhi and Administrative Vigilance: Disciplinary Procedures	20/11/2019	20/11/2019	Nil	37
2019	Perspectives on Modern Teaching Techniques- Use of Case Studies Experimental Methods	NA	11/09/2019	11/09/2019	107	Nil
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Empowerment Workshop on Application of ICT Tools in Higher	4	11/06/2020	12/06/2020	2

Education				
E-FDP on Contemporary Teaching Methodologies: Enabling Effective Teaching Learning Process	1	15/06/2020	20/06/2020	5
Inter/Multi-Disciplinary Refresher Course in "Science of Yoga and Meditation"	1	17/06/2020	30/06/2020	14
3 Days Online National Workshop on Creating and Managing: Online Teaching	1	18/06/2020	20/06/2020	3
National Workshop on Karak-Prakaran	1	22/06/2020	28/06/2020	7
Summer School in Econometrics and Data Science	1	22/06/2020	29/06/2020	7
Online National Workshop on Research Support Tools	2	24/06/2020	25/06/2020	2
National Workshop on Managing Virtual Classrooms and Open Educational Resources	1	24/06/2020	29/06/2020	6
14 Days National FDP on Data analysis for Research in Social Sciences	2	17/06/2020	30/06/2020	14
International FDP on "Achieving Excellence in Higher Education	1	29/06/2020	03/07/2020	5

Institutions through Lean Management Tools”

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	82	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>Welfare schemes for faculty members include various kinds of leave, financial aid, staff quarters and crèche facilities. Some of the details are listed:</p> <p>Teaching Staff (68) 1. LTC (9) 6.2, 2. HTC (5) 3.4, 3. Medical (50) 34, 4. Tuition Fee (13) 8.84, 5. EPF (43) 29.24, 6. NPS (25) 17, 7. GIS (8) 5.4, 8. WUHC (2) 1.36, 9. PF Loan (3) 2.04, 10. CCL (5) 7.35, 11. EOL (1) 0.68 12. SL (2) 1.36, 13. Staff Quarters (12) 8.16</p>	<p>Welfare schemes for the non-teaching staff include various kinds of leave, financial aid, staff quarters and crèche facilities. Some of the details are listed: Non-Teaching Staff (47) 1. LTC (5) 2.35, 2. HTC (1) 0.47, 3. Medical (38) 17.86, 4. Tuition Fee (18) 8.46, 5. EPF (11) 5.17, 6. NPS (35) 16.35 7. WUHC (7) 3.29, 8. Staff Quarters (11) 5.17</p>	<p>The Enabling Unit of the college has the following welfare schemes: 1) Shri Autar Krishna Merit cum Means Scholarship of Rs. 10,000/ (each) awarded to 5 meritorious students. 2) Help the Blind Foundation (Chennai) Scholarship of Rs. 10,000/ (each) awarded to fifteen students with disability. 3) Marga Schultz Merit cum Means Scholarship given by AICB, New Delhi to eight students. The Gandhi Study Circle has been successful in raising funds to provide scholarships to 31 students. The total amount received by GSC-JDMC comes to Rs. 4,40,602. The breakup of this amount is as follows: The My Daughter is Precious (MDIP) Foundation has given a grant of Rs 2,10,000 in 2019-20. This includes a scholarship of Rs 15000 (each) for 13 girls to cover their fees and additional Rs. 5000 (each) to 3 girls who are already getting partial scholarships from the College. They will also provide mentorship to these students. The MCKS-Food for Hungry</p>

Foundation has given a total grant of Rs 2,30,602 for providing scholarships to 15 students in 2019-20. The students of the Department of Physical Education received financial aid through the following means: ? Three students received financial aid of Rs 25,200/- in total. ? Eleven students received full fee-reimbursement. ? Nine students received half fee-reimbursement. ? Cash prizes of Rs 1,12,000/- (total) were awarded to five students for excellence in sports. ? Four teams were awarded cash prizes of Rs 87,000/- (total) for securing positions in inter-college tournaments. ? Cash prizes of Rs 43,600/- (total) were awarded to nine students on the Annual Day. Through voluntary contributions made by the faculty and civil society, thirty-two students were provided assistance to pay their tuition fees. This process of fee-assistance will be streamlined and formalised in 2020. For additional details, please refer to 5.1.1 and 6.4.2 Please refer to Annexure 6.3.5 for relevant documents. Link for Annexures: <https://drive.google.com/drive/folders/1oSHEFBsf4THiihHgTcNfND4wQi51Ei5L?uspsharing>

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Internal Audit Committee consisting of faculty members conducts an internal audit of the Accounts section and part of the Administrative office. The committee scrutinises all records and data, and makes suggestions based on their findings. Apart from this, Section Officer (Accounts) and the Administrative Officer check all vouchers, bills and registers on a daily/

regular basis. The annual auditing is done by the CA who is appointed from the University panel. The firm of M/s Vipul Kumar and Goel audited the financial proceedings of the year 2018-19. For additional details please refer to 6.5. Please refer to Annexure 6.4.1 for related documents. Link for Annexures: <https://drive.google.com/drive/folders/1oSHEFBsf4THihHgTcNfND4wQi51Ei5L?uspsharing>

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
1. Shri Banarsidas Chandiwala Sewa Smarak Trust Society, 2. Shri Autar Krishna Scholarship, 3. Fee Concession, 4. PMSSS for JK students, 5. Help the Blind Foundation, 6. E-district Scholarship, Govt. of NCT	4599912	1. Management share of 5, 2. Scholarships for students, 3. Financial assistance to students, 4. Scholarships to students, 5. Scholarships to PwD students, 6. Scholarships to students.
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	External Experts	No	NA
Administrative	No	NA	Yes	Internal Audit Committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Although the college does not have a Parent-Teacher Association formally, parents of students are included as an important stakeholder in decision-making processes. ? It was decided by the IQAC that a parent representative should be inducted into the IQAC. A policy was finalized for this purpose and parents were invited to submit applications to join as members of the IQAC committee. ? Parents have also been invited for interactive sessions in various departments and have been asked to give their feedback about all aspects of the institution, from pedagogical practices to infrastructural issues and extra and co-curricular activities. The practice of including parental feedback through an online form that is filled annually already exists. Sessions were organised to further strengthen this process of inclusion. ? With the commencement of the lockdown after the Covid'19 pandemic, the institution felt the need to address mental health issues of students. To further their well-being, students, along with their parents, were invited for various webinars on mental health. They were also invited to join in with their wards for yoga and other sessions. These measures led to a greater sense of involvement and participation of the parents with the faculty and the administration of the college.

6.5.3 – Development programmes for support staff (at least three)

1. MTS Support Training held on 24th-25th February and 5th June, 2020 (3 days), 10 participants. 2. Sulabh Staff Training (Cleaning/Gardening) held on 8th-10th January, 2020 (3 days), 20 participants. 3. Governance of Colleges of University of Delhi and Administrative Vigilance: Disciplinary Procedures held on 20th November 2019 (1 day), 40 participants. 4. Disaster Management Training (Fire) held on 18th November 2019 (1 day), 30 participants. For additional details please refer to 6.3.2 Please refer to Annexure 6.5.3 for related documents. Link for Annexures: <https://drive.google.com/drive/folders/1oSHEFBsf4THiihHgTcNfND4wQi51Ei5L?uspsharing>

6.5.4 – Post Accreditation initiative(s) (mention at least three)

The institution continues to strive for further quality assurance by devising new systems and practices in its management. ? The process of conducting an external academic audit was initiated, and every department successfully conducted its audit. Departments prepared reports of their successes, strengths and challenges that were presented to an external expert, selected by the department and approved by the college. The expert studied the report and her/his feedback was shared by the department with the Principal. ? To commemorate the 60th anniversary of the institution, a Distinguished Speakers Series was organised. Through the year, 50 acclaimed academicians, scholars, artists and writers interacted with the faculty and students. ? Three Activity Rooms were constructed on the second floor, above the Music Rooms, to allow more space for co-curricular and extra-curricular activities. ? To provide easier access to the students, the Computer Laboratories have been shifted and reconstructed in the same area. ? The IQAC created online forms to streamline the process of compilation of the AQAR. For additional details, please refer to 3.1.1, 6.2 and 6.4.2

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Workshop on "Role of Soft Skills Enhancement for Better Employability"	15/06/2020	15/06/2020	15/06/2020	195
2020	International Webinar on "World Order and Non-Traditional Security Challenges"	04/06/2020	04/06/2020	04/06/2020	405
2020	National webinar on	18/05/2020	18/05/2020	18/05/2020	262

	"Manage your physical and mental health during Covid-19: Let Yoga Unleash your Power to Revive your Spirit"				
2020	National webinar on "Training on Tally and Cyber Security"	13/05/2020	13/05/2020	13/05/2020	200
2020	National webinar series "5-Day Fitness Capsule"	11/05/2020	11/05/2020	15/05/2020	132
2020	Workshop on "Online Aerobics Session"	07/05/2020	07/05/2020	07/05/2020	79
2020	National webinar on "Web Content Licensing"	06/05/2020	06/05/2020	06/05/2020	185
2020	Webinar on "Stress and Anxiety During Crisis: Facing it Fearlessly"	04/05/2020	04/05/2020	04/05/2020	114
2020	National webinar on "Hindi: Aapaar Sambhavnaon ka Kshetra"	02/05/2020	02/05/2020	02/05/2020	204
2020	National webinar on "Preventing Plagiarism: Producing Quality Research"	25/04/2020	25/04/2020	25/04/2020	390

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
The Heritage Association of the History Department organised a talk on 'Cinematic Representations of Gendered Violence and Caste in India' delivered by Dr. Jyoti Atwal, Jawaharlal Lal Nehru University, New Delhi.	28/02/2020	28/02/2020	200	Nil
The History Department screened Aruna Kaul's Film Diksha on the theme of 'Gender and Caste in Society'. The film discussed the issues related to Women and Untouchability within Hinduism.	24/02/2020	24/02/2020	200	Nil
Ist Year History Honours EM Students attended the Bystander program on Gender Sensitisation organized by the Sociology Department on the 2nd November, 2019 from 11am to 1 pm. 41 Students	02/11/2019	02/11/2019	41	Nil

attended this workshop.				
The Bystander Intervention Program -Rise, was conducted for Sociology Department. This was in collaboration with University of Munster, Germany.	24/10/2019	24/10/2019	45	Nil
RISE - The Bystander Intervention Program was conducted for Political Science Department. This was in collaboration with University of Munster, Germany.	30/09/2019	30/09/2019	52	Nil
Talk on 'Child Rights' was organised by the Department of HDFE. The speaker for the talk was Ms. Alka Singh, Head Policy and Advocacy, Save the Children India.	03/09/2019	03/09/2019	32	Nil
Talk on 'Conceptualising Gender' was organised by the Department of HDFE. The speaker for the talk was Ms. Khadija Farooqui, lawyer and a social activist.	20/08/2019	20/08/2019	40	Nil
Lecture on Gender and Violence was organised by	06/08/2019	06/08/2019	32	Nil

<p>the Department of HDFE. The speaker for the talk was Ms. Chitra Panchkaran. It was a very informative and an interactive session.</p>				
<p>Kamla Bhasin, an Indian developmental feminist activist, poet and social scientist, delivered a lecture on 'Patriarchy and Its Changing Nature' as a part of the Distinguished Speaker Series to celebrate the 60th anniversary of the college.</p>	19/10/2019	19/10/2019	98	Nil
<p>Webinar on 'Negotiating Gender, Space and Violence: What Lock down means for Rights and Freedom' (Department of Human Development and Family Empowerment and Women's Development Centre, JDMC and CEQUIN presented a student curated webinar.</p>	26/06/2020	26/06/2020	187	3
<p>Webinar on 'When Women Lead: Lessons Learnt from the Pandemic'. This was in collaboration with CEQUIN.</p>	23/06/2020	23/06/2020	180	6

<p>An interactive session on 'Media and Gender' (Webinar) was organised by the Department of Human Development and Family Empowerment in association with Women's Development Centre, JDMC. It was a two day online interactive discussion on the movies - Th</p>	18/05/2020	19/05/2020	100	Nill
<p>Workshop on "Gender Sensitisation At work place". The workshop was collaboration between Women Power Connect and YP Foundation and was an IQAC initiative along with the Sociology Department.</p>	04/03/2020	04/03/2020	85	30
<p>IQAC and WDC conducted a workshop on 'Indian Laws: A Road to Women's Empowerment' to create awareness on the range of laws and their provisions that can serve as a tool for empowering women in Indian society.</p>	03/03/2020	03/03/2020	113	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

• Installation of Solar panels as a renewable source of energy and switching to LED lights in the entire campus. BSES SOLAR DETAILS 2019-20 SN Bill Month BSES Units BSES BILL AMOUNT Solar Genert Units Solar Export Units SOLAR BILL AMOUNT
 1 Jul-19 29798 323590 4427 16 25677 2 Aug-19 42294 530080 5762 16 33424 3
 Sep-19 47033 540960 5021 16 29123 4 Oct-19 55280 633200 4843 0 28089 5 Nov-19
 27728 320570 3814 0 22121 6 Dec-19 22800 262400 3156 20 18305 7 Jan-20 25456
 295520 4725 16 27406 8 Feb-20 28240 315510 4267 16 24752 9 Mar-20 20816 253790
 3840 64 22277 10 Apr-20 8224 369970 29686 1364 172180 11 May-20 8078 125290 do
 1024 Do 12 Jun-20 12013 292130 do 352 Do 13 Jul-20 14141 183490 do 128 Do
 Please refer to Annexure 4 for further details.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	16
Provision for lift	Yes	150
Ramp/Rails	Yes	1000
Braille Software/facilities	Yes	16
Rest Rooms	Yes	16
Scribes for examination	Yes	16
Special skill development for differently abled students	Yes	16
Any other similar facility	Yes	16

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	21/08/2019	04	Sensitisation workshop at Delhi Police Training School	HDFE in collaboration with CFS, New Delhi conducted a sensitisation workshop for 415 trainee constables at the Delhi Police Training School, Dwarka.	42

						40 students, faculty members and Dr. Vikas Menon from CFS, were involved in this activity.	
2020	1	1	20/05/2020	02	Lockdowns Got Talent: Effects on daily life due to Covid-19	The Department of Political Science organised a session on Lockdown's Got Talent: Effects on daily life due to Covid-19. Several students from various departments of the college participated in a range of activities such as poetry, photography etc.	22
2020	1	1	25/02/2020	03	Walkathon - Strides for Retinoblastoma Awareness	The Department of HDFE in collaboration with Centre for Sight, Dwarka, organised 'Strides for Retinoblastoma Awareness	103

						' a public awareness campaign for Eye cancer in children. Many people participated in the walkathon : students from JDMC, Bharati Col	
2019	1	1	01/07/2019	04	Screening children for white eye reflex	HDFE has an ongoing sensitisation project on Early detection of white eye reflex under the guidance of Dr. Vikas Menon, Consultant Ocular Oncology, CFS New Delhi. This year students screened 2,826 children for white eye reflex.	65
2019	1	1	17/11/2019	03	Dance for kindness	Life Vest India presented 'Dance For Kindness', in collaboration with World	61

						Animal Protection India, Those in Need and Kind Beings. HDFE students to promote a message of kindness towards animals through a flash mob	
2019	1	1	17/11/2019	03	POCSO Awareness Walkathon	HDFE participated in the POCSO Awareness Walkathon to create awareness about child sexual abuse. The campaign was organised by NGO Samadhan and supported by Womenite. Students were felicitated with certificates of appreciation from Samadhan Abhiyan	51
2019	1	1	04/10/2019	03	Climate March	Climate March was organised by Environmental Studies department	153

						to address concern for environment	
2019	1	1	01/10/2019	05	Joy of Giving Week	HDFE collaborated with Womenite, Robinhood Army, Sankalp, Silver Lining old age home, Khushi Foundation, Cheshire Home, Vridh Ashram Basti Vikas Kendra, Live to Give and Navjivan Prayas, Sarv Seva Sansthan.	69
2019	1	1	24/09/2019	06	Screening for Anaemia	HDFE organized an anaemia screening camp under the National Nutrition Mission in the college. Dr. Puneet, Dr. Meenakshi Taneja and their team was involved in conducting this screening activity. Total 875 people	100

were screened for anaemia.

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
The College Prospectus	31/07/2020	As JDMC is affiliated to University of Delhi, we follow the norms established by the university, which in turn complies with the norms required by the UGC. All the rules and regulations related to anti-ragging laws, anti-sexual harassment rules, disciplinary requirements, internal assessment and attendance that the students are expected to be aware of and follow, are printed in the college prospectus and available on the college website (http://jdm.du.ac.in/).
Code of Professional Ethics	15/03/2019	For faculty's convenience, we have hyperlinked the university's code of professional ethics to the college website (http://jdm.du.ac.in/pdf-2019/Code-of-Professional-Ethics.pdf).

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Investor's Awareness Program on Recent Development In Capital Market	28/02/2020	28/02/2020	165
Walkathon - Strides for Retinoblastoma Awareness.	25/02/2020	25/02/2020	100
Chetna society organised a lecture on the occasion of Basant Panchami: How to excel in	30/01/2020	30/01/2020	100

life by Swami Prakarshanandaji of Chinmaya Mission, New Delhi			
Counselling Session by Zyego attended by Ist Year EM History Honours Students.	27/01/2020	27/01/2020	24
Lecture series on the topic Building Human Capital - Education, Health and Happiness.	21/01/2020	21/01/2020	142
IQAC conducted a workshop on Leaders: Principles, Values And Challenges to instil values among students and to use social media judiciously.	09/11/2019	09/11/2019	110
Joy Of Giving Week	01/10/2019	06/10/2019	69
IQAC conducted workshop on Leaders: Principles, Values And Challenges to help students appreciate their inherent leadership qualities.	28/09/2019	28/09/2019	137
III year History Honours Students attended the Baal Swaraj workshop organised by Gandhi Study Circle and IQAC	06/11/2019	06/11/2019	38
Climate March organised by the Department of Environmental Studies on October 4th, 2019 reiterating its concern for safe environment and mother earth.	04/10/2019	04/10/2019	150

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. The Internal Quality Assurance (IQAC) Cell in collaboration with Avani, the Environment club of JDMC organised a workshop on 'Single Use of Plastic' on 29th January, 2020 in collaboration with Chintan: an environmental NGO which works for sustainability and social justice with diverse stakeholders. The objective of the workshop was to educate and create awareness on harmful implications of plastic-waste. It was well attended with 523 participants, which included both students and faculty members. 2. Session was organised By Avani, the Environment Club, JDMC, with Ms. Parul Sethi of Edible Routes on 19th February, 2020. It was attended by approximately 35 student members from Avani. The session informed students on how to grow on their own vegetables in an organic and sustainable way. The session was extremely enriching students were also given useful tips regarding how they may set up the green zone. 3. Paper Recycling with Green-O-Tech: On 19th February, 2020 Avani, the Environment Club of the college dispatched 250 kilograms of paper waste for recycling to the Paper Recycling Company, Green-O-Tech India. The Waste paper recycling activity of the team Avani is an excellent example of a green initiative of converting waste to wealth. 4. A Climate March was organised by the Department of Environmental Studies under the International Movement Fridays for Future. Students from all the departments took part in the march and enthusiastically raised slogans and displayed posters to create awareness in the campus. 5. The Department of Environmental Studies organised a total of 16 educational trips to the Aravali and Yamuna Biodiversity Parks in the months of September-October 2019 and February 2020 to cover all the first-year students of the college. The objective of these visits is to give first-hand experience of a forest environment to these young students and make them understand the importance of greens and biodiversity in their city and for general survival. (Please refer to Annexure 7.1.7 for further details)

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice I: Streamlining the pedagogical and administrative practices to make them easily accessible for the students. This has been done by using:

- Online admission process and Fee payment (University of Delhi initiative)
- Online access of time tables, attendance and assessment records
- Online feedback form and more efficient grievance redressal mechanisms
- Online option forms for Generic Elective courses and Skill Enhancement courses
- Digitising the administrative processes of the college and digitised students' union elections
- Infrastructure and facilities for the differently-abled students
- Large number of Co-Curricular and extra-curricular societies and committees to nurture a wide range of student talents and skills.

2. Digitisation is an initiative that helps in establishing a transparent and efficient work environment. Digitisation empowers students to fill up the admission forms, pay their fee, select the course of their choice, and keep tabs on their attendance and progress. To ascertain this, the institution has taken many steps such as: online updation of attendance, availability of time tables on the college website, updates on Add-On Courses and online forms for optional papers. Online forms are made available to students every semester which enables them to choose their Generic Elective (GE) and Skill Enhancement Courses (SEC) and help them to easily select their optional papers by using their mobile phones. The link from the website is as follows: <http://vyomcafe.com/jdmcforms/stulogin.php>

3. There is also an online feedback form available for the students, alumni, parents and other stake holders of the institution. In addition to the online feedback forms, the college has a 3tier feedback mechanism namely: in class the student faculty meetings and the Apex Grievance Redressal Committee, where any issue pertaining to academics, infrastructure or administration can be addressed. The link for the online grievance redressal form is as follows: http://vyomcafe.com/jdmcforms/student_grievance_form/

4. Digitisation of the

administrative process means that the entire admissions process, allotment of classes and division of sections, introduction and selection of SEC and GE courses, conducting semester examinations, allocation of roll numbers and date sheets, and disseminating any other information is done by digital means. Digitised messaging systems include LED Information board, PAS and WhatsApp groups, in addition to notice boards. Collection of degrees after graduating, verification of forms, salary statements of all employees, leave records and reimbursements of all kinds are now done digitally. 5. Infrastructure facilities for differently-abled students such as ramps, lift, wheelchairs, Differently-abled friendly bathrooms, Braille signage, tactile tiles for the visually challenged, availability of computers and relevant software, Braille books, recorders, recorded course material and lessons, morning breakfast, and regular visits to the central library of the University for resource material all help in making them self reliant and efficient. The Shri Autar Krishna Scholarship for the visually challenged of Rs 20,000 each is given to 45 students to empower these young girls. Digitally automated library along with photocopy facility enables all students to use the library and its resources more efficiently. 6. To help students redefine their educational goals and encourage their multifarious talents there are nearly 28 societies and committees for Extra and Co curricular activities. These societies and committees train students in varied skills such as classical dance, western and Indian music, creative writing, quizzing, debating and extempore making them self confident. Under Special Covid'19 Provisions: Practices which we adopted last year to help students learn in an effective manner continued this year too. In addition to those, in the wake of the Covid'19 pandemic, the college introduced some new measures. Although the faculty were already using ICT in their teaching, no one could anticipate that online teaching will take over completely and become the norm during the pandemic. 1. Yet, to battle the situation faculty effectively, the faculty immediately started using multiple platforms for their online lectures such as Zoom, Skype, and Google Meet and Classroom as soon as the university was closed due to the government initiated lockdown. 2. Students were provided with online study material and resources. 3. Students were tested using online tests and tutorials, online assignments, which were evaluated and returned in a timely fashion. Doubts were also cleared using online class mediums, WhatsApp groups and via emails. 4. Courses which had Practical exams as a part of their curriculum were also conducted virtually and the process was made smooth and transparent for the students. 5. Internal Assessment was calculated online and added to the College IA Software which made it easily accessible for the students and helped them see their performance. 6. Although internet posed a problem sometimes, faculty took extra classes and gave students extra time to help finish their assignments and other assessment work. 7. College created a Web-link for E-Resources to make access to study material easier for students. <http://www.jdm.du.ac.in/interactive-classroom.html> 8. The University also provided the college with several links to help students access information and study material:
<http://www.du.ac.in/du/uploads/COVID-19/>
<https://sol.du.ac.in/library/index.php/digitallibrary#item-3>
<https://sol.du.ac.in/library/index.php/page/35> <https://mhrd.gov.in/ict-initiatives> <https://swayam.gov.in/> <https://www.swayamprabha.gov.in/>
<https://ndl.iitkgp.ac.in/> <http://epgp.inflibnet.ac.in/> <https://www.e-yantra.org/> <https://spoken-tutorial.org/> <http://vlab.co.in/> 9. Once the University realised that this would be a long drawn process, intensive efforts were made at all levels, University and College, to make online teaching more effective. 10. The College even bought its own Zoom membership to hold Staff meetings, Council meetings, and Webinars especially to conduct the Distinguished Speaker Series that were being organised to celebrate the 60th anniversary of the College. Best Practice II: 1. Contributing to Environmental Awareness and Sustaining an Eco friendly Campus. The college is conscious of

its social and environmental responsibility and practices it by spreading environmental awareness. Apart from formally teaching students about the environment, we sensitise our students about how to strike ecological balance within the campus by following these steps:

- Installation of Composting Unit to manage the waste generated in the college campus
- E-waste management Unit
- A Rain Water Harvesting system to conserve water
- Installation of Solar panels as renewable source of power
- Making the college a plastic free zone and reducing the use of single use plastic
- Switching to LED lights in the whole campus
- More solar lights installed in the campus

2. Since the college is located in the ecologically fragile region of Delhi Ridge area, its unique flora and fauna must be preserved. The college installed a composting unit to manage waste better. Environmental education makes the students conscious of how their actions affect the environment on a daily basis and how they must preserve it. A Rain water harvesting system installed in 2003 helps the institution conserve rain water and use it effectively in times of need. Use of Solar light panels and LED lights across campus have helped in effective utilisation of a renewable energy resource like solar power by reducing our dependence on conventional energy sources and decreased the expenditure on electricity bills. E waste management is practiced by encouraging students to collect electronic wastes in several bins, which is then sent to the designated NGOs to facilitate their proper recycling. The college is a plastic free zone and has considerably reduced its consumption of single use plastic. The college canteen uses paper straws, cups and plates instead of plastic ones and has glass bottles for soft drinks and colas for students.

3. Avani: College Environment Club is responsible for creating awareness on dangers of using plastic and works at making the campus a plastic free zone. Team Avani in collaboration with the Smart Company organised a workshop 'Environment and Alternatives to Plastic' to spread the message of promoting plastic free environment by using green biodegradable bags for waste disposal. Another such attempt was the event 'Create from Waste' which promoted the reusability of waste products. Students of Avani along with Upvan, the garden committee of the college successfully held the monsoon plantation drive in August, 2018 to fight the pressing issue of air pollution in Delhi. The Swachhta Pakhwada activity was organised by the Environment Club, Avani in collaboration with the student members from the National Cadet Corps (NCC) and the National Service Scheme (NSS) to spread awareness about cleaner and healthier surroundings. Such efforts are deemed significant by the institution to help students understand how fragile our environment is, and how they must work towards restoring ecological balance. Special Sanitation Measures were taken by the College due to the pandemic. To ensure the health and safety of all concerned, the Principal set up the following procedures:

- Mandatory temperature checking for every entry at the college gate, along with hand-wash facility and disinfectant spray.
- Provision of mask, gloves and disinfectant for all employees
- All working areas are sprayed with disinfectant and cleaned thoroughly twice a day
- Availability of alcohol based disinfectants in all work spaces
- Maintenance of social distancing within work space
- Spraying of disinfectant by MCD within campus.
- Spraying and fogging against mosquitoes

Please refer to Annexure 6.5.1 for additional details. (Please see the Green Audit Report 2019-20)

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.jdm.ac.in/sanitisation-measures-at-JDMC.html>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

JDMC wholeheartedly believes in Gandhian ideology of its founder, which is

based on principle of equality, including the differently-abled students as well as students hailing from different parts of the country and following different faiths. The college has ramps for easy movement of the orthopedically challenged, and an elevator to help them access all the floors. Wheelchairs are also available in the college. There are differently-abled friendly toilets on each floor. The tactile tiles on the floor as well as the Braille signage have made mobility easy for the visually challenged students. A special room for students called the Equal Opportunities Cell room is used by them for leisure and to use the computers available there. An attendant and a Technical assistant have been appointed to look after the needs of the differently-abled students. The college provides the visually challenged students with Braille books which are available in the college library. They are also provided with Angel recorders and laptops with NVDA to facilitate their learning process. Computer classes are also conducted for them. The college organises special career counselling sessions for the differently-abled with organisations such as SCORE Foundation which enables them to make the right career choices. Shri Autar Krishna Scholarship are given annually to differently-abled students who prove to be meritorious in academics. The college organises a special event for them at the Annual Inter-College Festival: a Solo Singing and Instrumental Music Competition. To celebrate its Diamond Jubilee Year, a Coffee Table Book is in the process of completion which chronicles the evolution of JDMC over the last sixty years, right from the establishment of the College on 1st August 1959 by Shri Brij Krishan Chandiwala in the barracks of Rouse Avenue to moving to its current location in 1962 and its journey to the present. A special edition of the College magazine was released depicting the memorable events of the last sixty years. A short documentary film on the college was made to commemorate the rich history and heritage of the college. The Distinguished Speakers Series was organised in which eminent scholars shared their views with students and faculty members. For each event, saplings were planted in the honour of the invited speaker. The DSS lectures were inaugurated by the Hon. Vice President of India, Sh. Venkaiah Naidu on 1st August, 2019 on the Founder's Day. Luminaries like Dr. Raja and Radha Reddy, Prof. Irfan Habib, Sh. Jairam Ramesh have been some of the invitees. Faculty members of the English department undertook the translation of Bhai Ji's book Dilli Ki Khoj in English, a book published by the Publication Division in 1964. As a part of College outreach activities students of the HDFE department, on 6th October, 2019, celebrated the Joy of Giving Week in collaboration with Robin Hood Army and went to Gole Market and Kalawati slum clusters.

Provide the weblink of the institution

<https://www.facebook.com/137198790255850/posts/431094514199608/>

8.Future Plans of Actions for Next Academic Year

Through the process of holistic planning, the IQAC is working in its mandated direction of promoting quality in all spheres of functioning of the institution.

1. Formalise setting up of the Centres: - JDMC-IQAC Centre for Research : To promote research culture in the college among faculty as well as students - JDMC-IQAC Centre for Social Outreach : To expand the college activities in the field of extension and community involvement - JDMC -IQAC Centre for Career Counselling, Career Opportunities and Skill Enhancement - JDMC-IQAC Centre for Gender Equity Studies - JDMC-IQAC Centre for Universal Values and Ethics - JDMC-IQAC Centre for Employability and Entrepreneurship
2. Creation of the E-Resource Centre
3. Launch of the E-journal (Blind/ peer-reviewed journal).
4. Conducting Skill Enhancement Programmes for Faculty, Non-Teaching Staff and students
5. Strengthening the process of teaching-learning by promoting use of ICT and adoption of student-centric pedagogies.
6. Initiating the process of inducting parents in IQAC thereby increasing the role of parents as stakeholders
7. Ensuring Follow-up action on feedback given by External Experts during Academic

Audit. 8. Proposing a new course for undergraduate programme, Environmental Science (EVS) 9. Initiation of Students Support Groups. 10. Processing of Appointments and Promotions (faculty and non-teaching staff) 11. Formalise the Policy documents of the Students' Fee Assistance Fund 12. Safety Audit of Teaching and Non-teaching residential complexes and a follow-up. 13. Purchase of: Vehicles for the college and Purchase of Kindles for the Library. 14. Continued repair and renovation of existing structure - Due to the Covid pandemic the renovation of the computer lab has been delayed. The new lab with 60 computers is planned and the process for the same will be initiated. - Emergency exit in keeping with the requirements of the Fire Safety Protocols to be constructed. - Renovation of the Library. - Additional equipment for the gym. - Solar Lights to be installed in the Campus. - Repair and renovation of the Bank in the College premises - Repair of some toilets in the campus. - Completion of Chhajja repair work. - Installation of Air purifiers in the major sections of the college, mostly where there are students. - Construction of the wall around the Hostel and upgradation of the hostel infrastructure.