INSTITUTIONAL ASSESSMENT AND ACCREDITATION
(Effective from July 2017)

Accreditation - (Cycle - 2)

PEER TEAM REPORT ON

INSTITUTIONAL ACCREDITATION OF JANKI DEVI MEMORIAL COLLEGE
C-6359

Delhi
Delhi
110060

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P.O. Box No. 1075, Nagarbhavi, Bengaluru - 560 072, INDIA

Section I:GENERAL INFORMATION

1.Name & Address of the institution:	JANKI DEVI MEMORIAL COLLEGE Delhi Delhi 110060
2.Year of Establishment	1959
3.Current Academic Activities at the Institution(Numbers):	
Faculties/Schools:	3
Departments/Centres:	14
Programmes/Course offered:	20
Permanent Faculty Members:	63
Permanent Support Staff:	39
Students:	3350
4.Three major features in the institutional Context (Asperceived by the Peer Team):	1. Centrally located Women's college providing quality education 2. Well augmented infrastructural facilities 3. College eco system of providing holistic education to the girls students
5.Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	From : 29-03-2023 To : 30-03-2023
6.Composition of Peer Team which undertook the on site visit:	

	Name	Designation & Organisation Name
Chairperson	DR. APARAJITA CHOWDHURY	Vice Chancellor,Ramadevi Women's University
Member Co-ordinator:	DR. P G ROMEO	FormerProfessor,DEPARTMENT OF MATHEMATICS COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY KERALA
Member:	DR. PADMAJA P V	Principal,MLA ACADEMY OF HIGHER LEARNING
NAAC Co - ordinator:	Prof. Prashant P Parhad	

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Section II:CRITERION WISE ANALYSIS
Observations (Strengths and/or Weaknesses) on each qualitative metrices of the key Indicator under the respective criterion(This will be a qualitative analysis of descriptive nature aimed at critical analysis presenting strength and weakness of HEI under each criteria)

Criterion1 - Curricular Aspects (Key Indicator and Qualitative Metrices(QlM) in Criterion1)	
1.1	Curricular Planning and Implementation
1.1.1 QlM	**The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment**
1.2	Academic Flexibility
1.3	Curriculum Enrichment
1.3.1 QlM	**Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**
1.4	Feedback System

Qualitative analysis of Criterion 1
Janki Devi Memorial College is a constituent college of Delhi University. The college focuses on holistic development of students. The college follows Choice Based Credit System as developed by the university. It follows the calendar of events, curriculum and the examination pattern as given by Delhi University. At the commencement of the academic year, the college prepares the calendar events including curricular, co-curricular, sports and cultural activities. Departments take care of the allocation of work load among the departmental faculty. Teaching plans are prepared as per the curriculum and expected learning outcomes. Students are sensitised about the syllabus and electives in the orientation programs. Classes are held as per the timetable. Tutorials and remedial classes are held to support the students in learning. Mentoring system is adopted to nurture the students. To strengthen the knowledge transfer, the college organises field trips, internships, seminars and expert talks. ICT is used for the effective delivery of the curriculum. Internal assessments are carried out as per the schedule. Faculties (57) of the college are in BOS and Syllabus/Curriculumn Committees of the university. Add on and value added programs are offered to the students to enrich the knowledge and skills.

The courses offered by the college includes topics on Gender, professional ethics, environmental conservation, sustainable development, climate change, ethics and human values. The college has established Centre for Universal Values and Ethics which includes the Gandhi Study Circle that sensitises the students on values and ethics. The research centre of the college actively involves faculty and students in research projects (244) and research publications (361)

Criterion2 - Teaching-learning and Evaluation (Key Indicator and Qualitative Metrices(QlM) in Criterion2)	
2.1	Student Enrollment and Profile
2.2	Student Teacher Ratio
2.3	Teaching- Learning Process
2.3.1 QlM	**Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools**
2.4	Teacher Profile and Quality
2.5	Evaluation Process and Reforms
2.5.1 QlM	**Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient**
2.6	Student Performance and Learning Outcomes
2.6.1 QlM	**Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated**
2.7	Student Satisfaction Survey

Qualitative analysis of Criterion 2
The faculty members use student centric pedagogy like industrial visit, group discussion, role playing, theatrical productions, seminars, expert talks, practical or lab training sessions, student presentations, debates, quizzes, flipped classrooms and peer mentoring. Remedial classes are organised to reach out to the slow learners. All the teachers undertake personalised academic mentoring. All teachers use ICT tools for sharing information and effective delivery of the content.

Internal Assessments for 25 marks are carried out as per the guide lines of the university. Class test, assignments, projects, student presentations and attendance are considered for internal evaluation.

The college has grievance redressal mechanism relating to tests and exams in place. Grievances relating to internal assessments are sorted by the concerned faculty at the first level. Unresolved grievances then are sorted out by the Grievance monitoring/ moderating committee. Grievances relating to the university exams are forwarded by the college through re-check or revaluation request forms.

The college has defined PO's and CO's. Information relating to PO's and CO's are displayed on the college Website and also communicated to the students during orientation programs, by the faculty in the classrooms and also during the mentor mentee interactions. The college has ICT resources to support ICT enabled teaching and learning Two lakhs plus e-learning resources (e-Journals, e-Books, Databases through DULS) are also made available in the college library to support learners. The college has secured a good pass percentage (96%).

Criterion3 - Research, Innovations and Extension (Key Indicator and Qualitative Metrices(QlM) in Criterion3)	
3.1	Resource Mobilization for Research
3.2	Innovation Ecosystem
3.2.1 QlM	**Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge**
3.3	Research Publications and Awards
3.4	Extension Activities
3.4.1 QlM	**Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.**
3.4.2 QlM	**Awards and recognitions received for extension activities from government / government recognised bodies**
3.5	Collaboration

Qualitative analysis of Criterion 3
The institution received Grants upto a tune of 91 lakhs from Government and non-governmental agencies for research projects , endowments, chairs in the institution during the last five years and also three patents to the credit of faculties. As part of the innovative ecosystem the institutions entrepreneurship-cell initiated "Project-Anupam" to assist students to earn while they learn by developing the attribute of innovation through training potential student entrepreneurs to set up their own business. Also 132 Value Added/ Add on courses have been offered during the last five years to achieve industry-academia integration.

JDMC Research Centre imparts training through talks on IPR and Research methodology. They provide opportunities to students for paper presentations at seminars and publications in journals which helps them to get admission in top universities. During the last five years, 85 National and International MOUs have been signed by the college, 169 *workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship were conducted, 781* MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research were carried out. Publication of research paper per faculty is 1.75 in UGC care-list journals and 0.85 in books/chapters.

As part of extension activities NSS collaborates with Transit camp (Anand Parbat, Shadipur, Delhi) where student volunteers visit the slum to teach children (in person before the pandemic, and virtually during lockdown). The NCC unit organizes Blood Donation camps, Swachhta Pakhwada and Environmental drives. The Centre for Extension and Outreach Activities has adopted the village Poshangipur Gaon (Awam Mandir Welfare Association) and other institutions in remote areas for educational development. They have held a series of online webinars on explaining the Admission Process in DU to help those applying to DU.

Janki Devi Vocational Centre offers courses to promote employability and entrepreneurship. Total 285 extension and outreach programs are conducted by the college through NSS/NCC/Red cross during the last five years. The college is operational as a centre for Non-Collegiate Women's Education board of Delhi University and as part of this responsibility attempts to educate women who cannot access education on a daily basis. The college was also a centre for the School of Open Learning for three years (2017-2020).

Criterion4 - Infrastructure and Learning Resources (Key Indicator and Qualitative Metrices(QlM) in Criterion4)		
4.1	Physical Facilities	
4.1.1 QlM	**Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution**	
4.2	Library as a Learning Resource	
4.2.1 QlM	**Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library**	
4.3	IT Infrastructure	
4.3.1 QlM	**Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection**	
4.4	Maintenance of Campus Infrastructure	

Qualitative analysis of Criterion 4

The college has expansive infrastructure. It has housed the required infrastructure in a 11.65 acre area. The college has a Wi-Fi campus which houses 01 hostel, 76 classrooms (29 has LCD facilities), 04 computer laboratories, HDFE room with lab facilities, Seminar Room, Committee Room, open Auditorium, Library, IQAC room, NSS room, NCC room, book-shop, medical room, staff room, separate toilet for boys and girls, music room, photo copy unit, common room, cafeteria, administrative block with adequate office and administrative facilities, career counselling rooms, 2 activity rooms, record room, recording studio, e-Resource Centre Room with Language App and smartboards in 04 classrooms.

The college has considered the needs of the physically challenged people and made provision for ramps, elevator, tactile pathways, braille signage, disabled friendly toilets.The college has 4.805 acres of sports ground with good sports facilities and sports equipment. The college houses open gym. The sports facilities include Basket Ball Court, Foot Ball Court, Volley Ball Court and Handball Court. The College has also built a training ground with specialised equipment for training NCC and Sports students.

Library is automated with Integrated Library Management System and library uses Libsys software. It provides remote access. The college library has subscribed to NList.

Library has digital section with 76 laptops/desktops. It has 26 printed journals, 6237 E journals, 6 lakh E books 143 databases. The college library uses URUKUND software for checking plagiarism. Library has reprographic and WIFI facility

The college has good IT infrastructure. Student to computer ratio is 1:3. Necessary software for the purpose of administration and learning is subscribed. The college has language apps. to support the students for learning languages. The college has well equipped open auditorium with 1000 seating capacity with inbuilt public address system and LCD projector.

The college has four computer 04 labs with LAN, 1023 computers, high speed network(100 mbps), 02 scanners and 24 printers. Relevant software packages are available to support the curriculum needs. There are some established systems and procedures for maintaining infrastructure. The college has 15 number of AMCs. The college has security arrangements to ensure safety and security. It has support staff to maintain campus cleanliness and garden maintenance.

The college has secured 56 prizes in the university flower shows in the last five years. They have also has

secured 101-150 ranking in NIRF in 2022 for its initiative being one of the good green campus. It has one District Green Champion Award in 2022 by the MGNCRE, MoE for its initiatives as green campus.

Criterion5 - Student Support and Progression (Key Indicator and Qualitative Metrices(QlM) in Criterion5)	
5.1	Student Support
5.2	Student Progression
5.3	Student Participation and Activities
5.4	Alumni Engagement
5.4.1 QlM	**There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**

Qualitative analysis of Criterion 5
The college has an active student's council. Office bearers of the council are elected. The student council organises the student activities through various forums and cells.The college has around 35 cells/forums/ clubs. These forums organises various cultural activities and various events. IQAC has student representatives. The college has six centres; 1. Research Centre; 2. E-Resource Centre; 3. Centre for Career Counselling, Career Opportunities and Skill Enhancement; 4. Cenre for Universal Values and Ethics; 5. Centre for Extension and Outreach Activities; 6. Gender Equity Centre and has initiated a 7th centre for the Study of Disabilitiy and Inclusion. These Centres have many wings in the form of clubs/societies/cells and the students are continuously engaged and enriched through their participation in these centres and their diverse wings.   The Alumni Association, of the college was registered in 2016. It has played an important role in the growth of the college through its financial and non-financial contributions. It has organised several seminars, workshops and webinars for the benefit of students, teaching, non-teaching staff and alumni. It invites alumni to serve as resource persons for workshops and expert talks. It has spent 10.96 lakhs towards augmenting the infrastructure facilities and provision of financial assistance to the students. It has instituted a book bank in the college.

Criterion6 - Governance, Leadership and Management (Key Indicator and Qualitative Metrices(QlM) in Criterion6)	
6.1	Institutional Vision and Leadership
6.1.1 QlM	**The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance**
6.2	Strategy Development and Deployment
6.2.1 QlM	**The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc**
6.3	Faculty Empowerment Strategies
6.3.1 QlM	**The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff**
6.4	Financial Management and Resource Mobilization
6.4.1 QlM	**Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)**
6.5	Internal Quality Assurance System
6.5.1 QlM	**Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

Qualitative analysis of Criterion 6

The college vision and mission are in line with the objectives of the higher education. As it is a constituent college of Delhi University, it has to follow the university rules and regulations. University authorities, governing body of the college and the principal are the decision making authorities. Principal in the chief executive and the academic officer.

 The college has 85 functional MOU's with industries, education institutions and service firms. The teachers actively participate in the seminars and conferences. Teachers (35) are actively involved in publication in ISSN, UGC Care list and Scopus journals.

There are 31 administrative committees functioning in the college. It has various roles involving staff and students and the functioning of the college is effective through these and committees. Recruitment and, service conditions, leave rules, promotion is as per the university norms.

The IQAC of the college reviews the previous year and plans for the current year. It plays an active role in developing quality parameters, make the documentation of programs, takes feedback from different stake holders and analyses and prepares ATRs. It also organises conferences and seminars. It maintains institutional data. It also organises external Academic Audit. The college has ISO 21001 and ISO 9001 accreditation as on March 14, 2023. IQAC conducts annual review meetings to check teaching learning process. The college has strategic plan in place. As per the plan prepared after the 1st cycle of NAAC accreditation, the college has augmented its research capabilities and increased its infrastructure facilities and ICT facilities. The college has initiated a lot of improvements. It has established 6 societies' for enriching the students in last five years.

The college facilitates many welfare schemes for teaching and non-teaching staff that are applicable to them as employees of Delhi University and GOI. The welfare measure of the college for the staff includes PF, LTC, home travel concession, children education allowance, group insurance, medical re-imbursements, university health centre services. Residential quarters are provided for the key personnel of the college. The college has a distress fund for non-teaching staff disbursed in case of emergencies.

The college follows APAR format of PBAS. PBAS proforma is filled by the faculty at the time of promotion. The external audit and self-appraisal form for teachers ensures a review of academic quality and performance of teachers.

The financial resources of the college includes UGC grants, fee collections from the students, interest on Corpus Fund, funds from the university, grants from the Trust, rent from mobile tower and canteen, donations and endowments. The internal financial audit is carried out by the superintendent and a committee set up the college consisting of senior faculty. External audit is conduct by a chartered accountant. The accounts of the college is also audited by the CAG.

Criterion7 - Institutional Values and Best Practices (Key Indicator and Qualitative Metrices(QlM) in Criterion7)	
7.1	Institutional Values and Social Responsibilities
7.1.1 QlM	**Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years**
7.1.4 QlM	**Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)**
7.2	Best Practices
7.2.1 QlM	**Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual**
7.3	Institutional Distinctiveness
7.3.1 QlM	**Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

Qualitative analysis of Criterion 7
For the promotion of gender equity JDMC has initiated several measures such as providing a safe and equal environment for its students and teachers, several gender-based courses (Core/DSE/GE/Add-on) for student, several research projects focusing on the theme of gender, both by faculty-as-well-as-students. Gender Sensitization and Equality Promotion Programs are organized by departments, societies/clubs and Centres regularly. NCC and NSS units of the college functions effectively to promote gender equity. Centre for Gender Equity Studies, Women's Development Cell, Girl Up Devi (renamed as Girl Up Nitara), and Equal Opportunity Cell address gender-related issues. Self-defence training is provided to empower students and Day-Care facility for small kids is also available in the college. JDMC has a professional lady counsellor who provides counselling sessions on the issues pertaining to the emotional and psychological well-being of both girl students and female faculty members on a regular basis. CCTV cameras and female security personnel, boundary-security wall, restricted entry of outsiders on

campus, police patrolling especially during night are provided. Facilities for students include Girls Common Room, Medical Room, Sanitary-Pad Vending-Machine. JDMC takes special attention for managing of the various types of degradable and non-degradable waste. The college has initiatives for Water conservation, clean and Green campus. Quality audits on environment and energy such as Green audit / Environment audit, energy audit are regularly conducted

The college has over 30 societies/clubs/cells, NCC, NSS, 6 Centres and 14 departments to provide diverse platforms to students to ensure their holistic development and formation of well-rounded personalities.

The college offered a total of 132 add-on/Value-added programs during the last five years that focus on issues like values, gender, environment, yoga, preparation for competitive examinations, Python, R, Research-Methodology, language-proficiency. These courses had participants from outside JDMC as well

The Students' Wing of Research Centre called "Khoj" caters to research needs of students and conducts training sessions. Students can initiate their own research-projects or work as Research-interns under Faculty-Student-research-projects.

Section III:OVERALL ANALYSISbased on Institutional strengths.Weaknesses,Opportunities & Challenges(**SWOC**)(**up to 500 words**)

Overall Analysis

Strength:

- Central located campus,
- Qualified and committed faculty,
- Faculty and student led research projects,
- Significant faculty publications,
- Green and environmental friendly campus.

Weaknesses:

- Constraints for starting for new courses.
- Limited space for the infrastructure expansion.
- Lack of financial support for existing infrastructure and laboratory upgradation.
- Public perception of the college guided by stereotypes
- Low functional international collaborations.

Opportunities:

- Initiating new courses in tune with present day requirements,
- Explore more avenues for research funding,
- Enhance skill based courses to make students employable through NSDC certifications.
- **Expansion of college hostel** for international students
- More **add-on/value-added courses** to enhance the students' skills

Challenges:

- Soliciting **funds and grants** for infrastructure expansion remains a challenge,

- Upgradation in physical and digital infrastructure to achieve international standards of excellence remains a challenge.
- **Fee assistance to financially challenged students** in a formal and systematic fashion
- **Translation of textbooks are not available for Hindi medium** students

Section IV:Recommendations for Quality Enhancement of the Institution
(Please limit to **ten major ones** and use telegraphic language) (It is not necessary to indicate all the ten bullets)

- The college needs to be facilitated in offering the courses approved of by the University in Science

- Strengthen physical and digital infrastructure of the college.

- Following of the courses as offered by the NSDC

- A research advisory committee with external experts should be constituted to guide the research centre of the college.

- Increase in entrepreneurial initiatives, incubation and future ready programs across the discipline.

- More efforts to be made to improve placements for the students.

- Internships with industry and commercial establishment to be strengthened.

- Indoor sports facilities to be enhanced.

- Collaborations for faculty and student exchange programmes with other institutions in India and Abroad to be taken up.

- Hostel facilities for International students be explored.

I have gone through the observations of the Peer Team as mentioned in this report

Signature of the Head of the Institution

Seal of the Institution

Sl.No	Name		Signature with date
1	DR. APARAJITA CHOWDHURY	Chairperson	
2	DR. P G ROMEO	Member Co-ordinator	
3	DR. PADMAJA P V	Member	
4	Prof. Prashant P Parhad	NAAC Co - ordinator	

Place

Date

Sl.No	Name		Signature with date
1	DR. APARAJITA CHOWDHURY	Chairperson	
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4	Prof. Prashant P Parhad	NAAC Co - ordinator	

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